


|   |                                      |                      |                            |
|---|--------------------------------------|----------------------|----------------------------|
|  | <b>FORM</b>                          | Document No.         | <b>WVSU-OSA-SOI-01-F07</b> |
|   | <b>WEST VISAYAS STATE UNIVERSITY</b> | Revision No.         | <b>0</b>                   |
|   |                                      | Date of Effectivity: | <b>July 10, 2015</b>       |
|   |                                      | Issued by:           | <b>OSA</b>                 |
|   |                                      | Page No.             | <b>Page 1 of 2</b>         |

**SERVICE GRANT FORM**  
(For USC Officers and FD Staffers)

\_\_\_\_\_ Semester, SY \_\_\_\_\_

Date: \_\_\_\_\_

**THE PRESIDENT**  
This University

Sir/Madam:

May I apply for the start/continuance of my \_\_\_\_\_  
Scholarship for the SY, \_\_\_\_\_, \_\_\_\_\_ Semester, I have complied with all  
the requirements for the said scholarship. Thank you.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Scholar

\_\_\_\_\_  
Course/Year & Section

Recommending Approval:

\_\_\_\_\_  
College Dean

Action Taken: ( ) Approved ( ) Disapproved

**NANCY S. SURMIEDA, Ph. D.**  
Dean, OSA

**A. PERSONAL DATA**


Name of Student: \_\_\_\_\_ Course/Year & Section: \_\_\_\_\_

STFAP Bracket: \_\_\_\_\_ Age: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Gender: \_\_\_\_\_

Complete Home Address: \_\_\_\_\_

Scholarship/Grant: USC Chairman/Councilor, Staffer of Forum Dimensions

Adviser: \_\_\_\_\_

|   |                                      |                      |                            |
|---|--------------------------------------|----------------------|----------------------------|
|  | <b>FORM</b>                          | Document No.         | <b>WVSU-OSA-SOI-01-F07</b> |
|   |                                      | Revision No.         | <b>0</b>                   |
|   | <b>WEST VISAYAS STATE UNIVERSITY</b> | Date of Effectivity: | <b>July 10, 2015</b>       |
|   |                                      | Issued by:           | <b>OSA</b>                 |
|   |                                      | Page No.             | <b>Page 2 of 2</b>         |

**B. ACADEMIC DATA**

| Subject Taken (Previous Semester) | Grade        | No. of Units       | Instructor      |
|-----------------------------------|--------------|--------------------|-----------------|
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| _____                             | _____        | _____              | _____           |
| GPA: _____                        | Total: _____ | Checked by : _____ | Section Adviser |

Certified Correct:  
 \_\_\_\_\_  
 Director, Admissions and Records

**C. CERTIFICATION**

To whom it may concern:

This is to certify that \_\_\_\_\_ is an official member of the WVSU \_\_\_\_\_ for SY \_\_\_\_\_, \_\_\_\_\_ semester. This entitles him/her to a **full exemption from tuition fee, administrative miscellaneous fees, SDF, audio-visual fee, departmental fee, red cross and tree planting.** (Art. 131, Section 131.section 1-4, University Code as amended by the BOR resolution #49, s. 2004).

**NANCY S. SURMIEDA, Ph. D.**  
 Dean, OSA

**D. ATTACH THE FOLLOWING DOCUMENTS**

- Copy of grades (must have a load of at least 15 academic units; no grade lower than 2.5; no incomplete grades and Letter of recommendation from the adviser vouching that they have faithfully served the council and have liquidated all financial obligations in the previous semesters/have come up with one or two publications in the immediate previous semester for publications.