

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1. Procurement of Various Office Supplies	Academic Affairs, NSTP/ROTC, SOE, Office of Admissions and Records, Planning, Research & Extension Services, Athletic & Sports Unit, Socio-Cultural Unit, Guidance Services, Library Services, Medical/Dental, OSA, Resource Generation Unit, Assessment Center, Finance Office, BAC Office, Cashier's Office, Administrative Office & Records Office, Office of the Campus Administrator, Physical Plant Office, Security Mgt. Unit, Supply Mgt. Office	Public Bidding	3/15-22/2016	4/4/16	4/17/16	4/19/16	F 164	464,645.00	464,645.00		
SUB-TOTAL CARRIED FORWARD									464,645.00	464,645.00		

DEFINITION

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects

Code (FAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	SUB-TOTAL BROUGHT FORWARD 2. Procurement of Other Supplies & Materials	Academic Affairs, Office of the Dean of Instruction, SBM, SOE, SOIT, SICT, Office of Admissions and Records, Planning, Research & Extension Services, Athletic & Sports Unit, Guidance Services, Library Services, Medical/Dental, OSA, Resource Generation Unit, Assessment Center, Sch. Pub. Finance Office, BAC Office, Cashier's Office, Records Office, Office of the Campus Administrator, Security Mgt. Unit, Supply Mgt. Office	Public Bidding	3/22-29/2016	4/1/16	4/14/16	4/16/16	F 164	464,645.00 964,837.00	464,645.00 964,837.00		
	SUB-TOTAL CARRIED FORWARD								1,429,482.00	1,429,482.00		

DEFINITION

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