

PROCUREMENT

87632

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM - OTHER ITEMS

AGENCY CODE/UAICS: **8068000000**
 AGENCY NAME: **West Visayas State University**
 ORGANIZATION TYPE: **State Universities or Colleges (SUC)**
 REGION: **Region VI - Western Visayas**
 ADDRESS: **Luna St., La Paz, Iloilo City**

CONTACT PERSON: **Calugdan, Estelita A.**
 DESIGNATION: **Administrative Officer IV**
 EMAIL: **estelita.calugdan@wvwsu.edu.ph**
 CONTACT NUMBER: **9297127465**

REGULATION: Section 4.4 of DBM Circular Letter No. 2011-6 states that all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which, depending on their mandate and nature of operations, are necessary for and desirable in their official and regular transaction, consumed and needed in their day-to-day operations.

With this, for items not included on the list of PART II, a separate file, with the file name APP-CSE 2026 Form - Other Items was created. This shall be one of the bases for the PS-DBM in expanding the electronic catalogue to include other products commonly purchased by government procurement entities.
 Due to the limitations of the Google Form, agencies can only input 25 items per form. If you have more than 25 items, you must fill out another set of forms.

N o.	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4										
			Jan	Feb	Mar	Qty	Apr	May	Jun	Qty	Jul	Aug	Sept	Qty	Oct	Nov	Dec	Qty							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	Photocopier Toner	Sharp MX237	2	1	1	4	35,960.00	1	1	1	3	26,970.00	1	1	1	3	26,970.00	1	1	1	3	26,970.00	13	8,990.00	120,466.00
2	Photocopier Drumkit	Sharp MX312FR	1	1	0	2	6,900.00	1	1	0	2	6,900.00	1	1	0	2	6,900.00	1	1	0	2	6,900.00	8	3,450.00	26,200.00
3	Photocopier Cleaning blade	for Sharp AR 6023N	1	0	0	1	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,500.00	3,500.00
4	Photocopier Developer	Sharp MX312FR	1	1	0	2	4,610.00	1	1	0	2	4,610.00	1	1	0	2	4,610.00	1	0	0	1	2,305.00	7	2,305.00	16,996.00
5	Ink, Epson 003	four-color set (Black, Yellow, Magenta, Cyan)	57	0	0	57	67,267.98	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	57	1,180.14	73,994.78
6	Ink, Epson 003	black	12	12	12	36	10,118.16	12	12	12	36	10,118.16	12	11	11	34	9,856.04	11	11	11	33	9,274.98	139	281.06	40,978.16
7	Ink, Epson 003	cyan	7	7	7	21	6,291.18	7	7	7	21	6,291.18	7	7	7	21	6,291.18	7	7	6	20	5,991.60	83	299.58	25,494.28
8	Ink, Epson 003	magenta	7	6	6	19	5,890.28	6	6	6	18	5,288.16	6	6	6	18	5,288.16	6	6	6	18	5,288.16	73	292.12	21,879.79
9	Ink, Epson 003	yellow	7	6	6	19	5,490.88	6	6	6	18	5,391.36	6	6	6	18	5,391.36	6	6	6	18	5,391.36	73	299.52	22,434.03
10	Ink, Epson T664	black	12	12	12	36	9,534.90	12	11	11	34	9,004.90	11	11	11	33	8,740.05	11	11	11	33	8,740.05	136	284.88	36,673.06
11	Ink, Epson T664	cyan	11	11	11	33	9,127.47	11	11	11	33	9,127.47	11	11	11	33	9,127.47	11	11	11	33	9,127.47	132	276.59	37,422.63
12	Ink, Epson T664	four-color set (Black, Yellow, Magenta, Cyan)	2	1	1	4	3,800.00	1	1	1	3	2,850.00	1	1	1	3	2,850.00	1	1	1	3	2,850.00	13	950.00	12,730.00
13	Ink, HP 680	black	2	2	2	6	530.00	1	1	1	3	1,590.00	1	1	1	3	1,590.00	1	1	1	3	1,590.00	10	530.00	5,353.00
14	Ink, HP 680	multi color	2	2	2	6	3,180.00	1	1	1	3	1,590.00	1	1	1	3	1,590.00	1	1	1	3	1,590.00	18	530.00	8,268.00
15	Special paper	A4 200 gsm 10's, cream	18	17	17	52	1,832.48	17	17	17	51	1,797.24	17	17	17	51	1,797.24	17	17	17	51	1,797.24	205	35.24	7,407.45
16	Paper, Bond	8.5" x 13" Yellow	5	5	5	15	2,700.00	5	5	5	15	2,700.00	4	4	3	11	1,980.00	3	3	3	9	1,620.00	60	180.00	9,270.00
17	Paper, Bond	8.5" x 13" Pink	5	4	4	13	5,880.00	3	3	3	9	4,050.00	3	3	3	9	4,050.00	3	3	3	9	4,050.00	40	450.00	18,980.00
18	Construction paper	pack of 10	5	5	4	14	2,520.00	4	4	4	12	2,160.00	4	4	4	12	2,160.00	4	4	4	12	2,160.00	60	180.00	9,252.00
19	Paint marker	1.2mm, white/black	6	6	6	18	3,096.00	6	6	6	18	3,096.00	6	6	6	18	3,096.00	6	6	6	18	3,096.00	72	172.00	12,693.60
20	Paint marker	2.3 mm, white/black	7	7	7	21	3,150.00	7	7	7	21	3,150.00	7	7	6	20	3,000.00	6	6	6	18	2,700.00	80	150.00	12,315.00
21	Permanent Marker	SCB Black Broad	2	2	1	5	250.00	1	1	1	3	150.00	1	1	1	3	150.00	1	1	1	3	150.00	14	50.00	725.00
22	Whiteboard Marker	Broad, Black 12's per pack	1	0	0	1	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	700.00	770.00
23	Highlighter Pen	Assorted Colors	3	3	3	9	612.00	3	3	3	9	612.00	2	2	2	6	408.00	2	2	2	6	408.00	30	68.00	2,101.20
24	Sign Pen	.5mm point, gel type, green 12's	1	0	0	1	240.00	1	0	0	1	240.00	0	0	0	0	0.00	0	0	0	0	0.00	2	240.00	504.00
25	Paper Fastener	6 inches, metal	1	1	1	3	435.00	1	1	1	3	435.00	1	1	1	3	435.00	1	0	0	1	145.00	10	145.00	1,493.50
A. TOTAL																					528,947.46				
B. ADDITIONAL PROVISION FOR INFLATION (10% of A)																					52,894.746				
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																					950.00				
D. GRAND TOTAL (A+ B+ C)																					612,792.196				

ROSALIE C. RUICOY, C.P.A.
 CAQ Procurement Division

NIEVA JEAN G. VALENCIA
 Budget Officer IV

JOSE LITO F. VILLARUZ, M.D., Ph.D.
 SUC President IV

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			Jan	Feb	Mar	Qty	Amount	Apr	May	Jun	Qty	Amount	Jul	Aug	Sept	Qty	Amount	Oct	Nov	Dec	Qty	Amount			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
26	Chair	for office use	14	14	14	42	210,000.00	14	14	14	42	210,000.00	14	13	13	40	200,000.00	13	13	13	39	195,000.00	163	5,000.00	816,000.00
27	Table	for office use	14	14	14	42	504,000.00	14	14	14	42	504,000.00	14	13	13	40	480,000.00	13	13	13	39	466,000.00	163	12,000.00	1,994,400.00
28	Table	foldable, half fold 4 ft	1	1	1	3	15,000.00	1	1	1	3	15,000.00	1	1	1	3	15,000.00	1	1	1	3	15,000.00	12	5,000.00	61,500.00
29	TV Stand	adjustable	1	0	0	1	8,000.00	0	0	0	0	0.00	1	0	0	1	8,000.00	0	0	0	0	0.00	2	8,000.00	16,000.00
30	Sofa	receiving couch for clients	1	0	0	1	49,999.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	49,999.00	54,999.00
31	Dental Chair	portable dental unit	1	0	0	1	37,839.00	0	0	0	0	0.00	1	0	0	1	37,839.00	0	0	0	0	0.00	2	37,839.00	79,468.00
32	Prosthetic Restoration Jaw Model	Prosthetic Restoration Jaw Model (32 Teeth)	1	0	1	2	32,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	1	0	0	1	16,000.00	5	16,000.00	81,300.00
33	Periodontal Model	Periodontal Model Instructional Material	1	0	0	1	16,500.00	1	0	0	1	16,500.00	1	0	0	1	16,500.00	0	0	0	0	0.00	3	16,500.00	51,150.00
34	Plier	Bird beak wire bending plier	1	0	0	1	1,500.00	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	2	1,500.00	3,150.00
35	Plier	Weingart wire bending plier	1	0	0	1	1,500.00	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	2	1,500.00	3,150.00
36	Hard Wire Ligature Cutter	Hard wire ligature cutter	1	0	0	1	1,500.00	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	2	1,500.00	3,150.00
37	Cephalometric Template/Ruler	Cephalometric template/Cephalometric ruler	1	0	1	2	4,000.00	1	0	0	1	2,000.00	1	0	0	1	2,000.00	1	0	0	1	2,000.00	5	2,000.00	10,000.00
38	Dental Manual K-Files	Manual K-files (length 25 mm) #15-40 and #45-90	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	60,000.00	60,000.00
39	Tooth Model	Nitinol Preparation Tooth Model Set	1	0	0	1	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	35,000.00	35,000.00
40	Tracing Paper	Cephalometric	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	1	1	3	1,350.00	1	0	0	1	450.00	10	450.00	4,500.00
41	Dental Alginate	483g	1	0	1	2	950.00	1	0	1	2	950.00	1	0	1	2	950.00	1	0	1	2	950.00	8	475.00	3,800.00
42	Dental Film	Injectable Films with Dental X-ray Monobath	1	0	0	1	1,200.00	1	0	0	1	1,200.00	1	0	0	1	1,200.00	1	0	0	1	1,200.00	4	1,200.00	4,800.00
43	Dental Film	Non-injectable dental x-ray film	1	0	0	1	1,500.00	1	0	0	1	1,500.00	1	0	0	1	1,500.00	1	0	0	1	1,500.00	4	1,500.00	6,150.00
44	Dental Film	Dental protective film disposal	1	0	1	2	500.00	1	0	1	2	500.00	1	0	0	1	250.00	1	0	0	1	250.00	6	250.00	1,500.00
45	Disinfectant	Concentrate 150 ml	1	0	1	2	400.00	1	0	0	1	200.00	1	0	0	1	200.00	1	0	0	1	200.00	5	200.00	1,000.00
46	Envelopes	for Periapical x-ray, 4 inches	1	0	0	1	100.00	1	0	0	1	100.00	1	0	0	1	100.00	1	0	0	1	100.00	4	100.00	400.00
47	Local Anesthesia Solution	Lidocaine HCL	1	0	0	1	1,625.00	0	0	0	0	0.00	1	0	0	1	1,625.00	0	0	0	0	0.00	2	1,625.00	3,250.00
48	Medical Hair Net	Disposable	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	0	0	1	100.00	10	100.00	1,000.00
49	Plaster	Plaster of paris (1kg)	1	1	0	2	650.00	1	0	0	1	325.00	1	0	0	1	325.00	1	0	0	1	325.00	5	325.00	1,625.00
50	Plastic Wrapper	1" x 10"	10	0	0	10	150.00	10	0	0	10	150.00	10	0	0	10	150.00	10	0	0	10	150.00	40	15.00	600.00
A. TOTAL																								3,331,298.30	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								333,129.83	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								500.00	
D. GRAND TOTAL (A + B + C)																								3,664,928.13	

ROSALIE D. COYO, C.P.A.
 CAO-Procurement Division
 Date Prepared: 07/28/2025

NIEVA JEAN G. VALENCIA
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51	Straight Wire	Straight wire #16 stainless steel	9	8	8	25	850.00	9	8	8	25	850.00	9	8	8	25	850.00	9	8	8	25	850.00	100	34.00	3,485.00				
52	Straight Wire	Straight wire #16 stainless steel	9	8	8	25	850.00	9	8	8	25	850.00	9	8	8	25	850.00	9	8	8	25	850.00	100	34.00	3,485.00				
53	Straight Wire	Straight wire #18 stainless steel	9	8	8	25	850.00	9	8	8	25	850.00	9	8	8	25	850.00	9	8	8	25	850.00	100	34.00	3,485.00				
54	Surgical Mask		1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	0	0	1	100.00	10	100.00	1,030.00				
55	Surgical Suture Pad Model		2	2	2	6	9,000.00	2	2	2	6	9,000.00	2	2	1	5	7,500.00	1	1	1	3	4,500.00	20	1,500.00	30,900.00				
56	Surgical Suture Thread	Silk or Chromic	4	4	4	12	1,800.00	4	4	4	12	1,800.00	4	4	4	12	1,800.00	3	3	3	9	1,350.00	48	150.00	6,930.00				
57	Mouse	Mouse, wireless	1	1	1	3	1,080.00	0	0	0	0	0.00	1	1	1	3	1,080.00	0	0	0	0	0.00	6	360.00	2,368.00				
58	Laser Pointer	Wireless, for Presentation 2.4 GHz USB	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000.00	2,200.00				
59	Bicycle	Bicycle, Hybrid bike with rear/back basket	1	0	0	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,000.00	7,700.00				
60	Carbonless Paper	Top white, middle pink, middle yellow, bottom green 800's	1	0	0	1	4,500.00	1	0	0	1	4,500.00	1	0	0	1	4,500.00	1	0	0	1	4,500.00	4	4,500.00	18,450.00				
61	Clipboard	Clipboard with cover, long, black	1	1	0	2	600.00	1	0	0	1	300.00	1	0	0	1	300.00	1	0	0	1	300.00	5	300.00	1,560.00				
62	Pen Holder	Metal mesh	1	1	1	3	204.00	0	0	0	0	0.00	1	1	1	3	204.00	1	0	0	1	68.00	7	68.00	488.40				
63	PVC File Binder	200 Microns 8.5" X 11", 20's	1	1	1	3	750.00	1	1	1	3	750.00	1	1	1	3	750.00	1	0	0	1	250.00	10	250.00	2,575.00				
64	Scannable Paper	2 sided, black & blue	418	418	418	1254	8,778.00	418	418	418	1254	8,778.00	417	417	417	1251	8,757.00	417	417	417	1251	8,757.00	8010	7.00	35,947.80				
65	Digi Stamps & Digi Inks		1	0	0	1	1,391.50	1	0	0	1	1,391.50	1	0	0	1	1,391.50	1	0	0	1	1,391.50	4	1,391.50	5,705.18				
66	Sticky Note	Index Sticker/Small Strip Marking Paper 100's	5	4	4	13	611.00	4	4	4	12	564.00	5	4	4	13	611.00	4	4	4	12	564.00	60	47.00	2,411.10				
67	Feeds	Chicken Booster Crumble	8	8	8	24	51,600.00	8	8	8	24	51,600.00	7	7	7	21	45,150.00	7	7	7	21	45,150.00	90	2,180.00	198,660.00				
68	Feeds	Chicken Grower Crumble	8	8	8	24	46,080.00	8	8	8	24	46,080.00	7	7	7	21	40,320.00	7	7	7	21	40,320.00	90	1,920.00	177,408.00				
69	Feeds	Chicken Starter Crumble	8	8	8	24	43,200.00	8	8	8	24	43,200.00	7	7	7	21	37,800.00	7	7	7	21	37,800.00	90	1,800.00	166,320.00				
70	Feeds	Corn Grits	5	5	5	15	24,750.00	5	5	5	15	24,750.00	5	5	5	15	24,750.00	5	5	5	15	24,750.00	60	1,650.00	101,475.00				
71	Feeds	Chicken Breeder Pellets, 50 kg/bag	5	5	5	15	32,550.00	5	5	5	15	32,550.00	5	5	5	15	32,550.00	5	5	5	15	32,550.00	60	2,170.00	133,455.00				
72	Vet Medicines	Amtyl, 500 tablets, 10x10 csp/box	1	1	1	3	5,100.00	1	1	1	3	5,100.00	1	1	1	3	5,100.00	1	1	1	3	5,100.00	12	1,700.00	20,910.00				
73	Battery	Alkaline 9 Volts	9	9	9	27	2,700.00	9	9	9	27	2,700.00	8	8	8	24	2,400.00	8	8	8	24	2,400.00	100	100.00	10,270.00				
74	First Aid Kit with Medical Box		1	0	0	1	1,000.00	1	0	0	1	1,000.00	1	0	0	1	1,000.00	0	0	0	0	0.00	3	1,000.00	3,100.00				
75	Glass Cleaner	500ml	1	0	0	1	150.00	1	0	1	2	300.00	1	0	0	1	150.00	1	0	0	1	150.00	5	150.00	765.00				
A. TOTAL																													940,991.45
B. ADDITIONAL PROVISION FOR INFLATION (10% of																													P11,687.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																													P500.00
D. GRAND TOTAL (A + B + C)																													P129,057.00

ROSALIE CLUICQOY, C.P.A.
CFO - Procurement Division

NIJEVA JEAN G. VALENCIA
Budget Officer IV

JOSELITO F. VILLARUZ, M.D., Ph.D.
SUC President IV

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM - OTHER ITEMS

AGENCY
CODE/UACS:
AGENCY NAME:
ORGANIZATION
TYPE:
REGION:
ADDRESS:

8068000000

West Visayas State University

State Universities or Colleges (SUC)

Region VI - Western Visayas

Luna St., La Paz, Iloilo City

CONTACT
PERSON:
DESIGNATION

Calugdan, Estelita A.

Administrative Officer IV

EMAIL:
CONTACT
NUMBER:

estelita.calugdan@wvsu.edu.ph

9297127465

INTRODUCTION: Section 4.4 of DBM Circular Letter No. 2011-8 states that all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which, depending on their mandate and nature of operations, are necessary for and desirable in their official and regular transactions, consumed and needed in their day-to-day operations.

With this, for items not included on the list of PART II, a separate file, with the file name APP-CSE 2026 Form - Other Items was created. This shall be one of the bases for the PS-DBM in expanding the electronic catalogue to include other products commonly purchased by government procurement entities. Due to the limitations of the Google Form, agencies can only input 25 items per form. If you have more than 25 items, you must fill out another set of forms.

N O.	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4										
			Jan	Feb	Mar	Qty	Apr	May	Jun	Qty	Jul	Aug	Sept	Qty	Oct	Nov	Dec	Qty							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
76	Adapter	Electrical	3	3	3	9	318.00	3	3	3	9	318.00	2	2	2	6	210.00	2	2	2	6	210.00	30	38.00	1,081.80
77	Curtain	Blue with ring washable 60"8inches	1	1	1	3	690.00	1	1	1	3	690.00	0	0	0	0	0.00	0	0	0	0	0.00	6	230.00	1,449.00
78	Feather Duster	cotton, washable	1	0	0	1	60.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	60.00	66.00
79	Flash Drive	32gb	1	0	0	1	350.00	1	0	0	1	350.00	0	0	0	0	0.00	0	0	0	0	0.00	2	350.00	728.00
80	Mop	Magic Mop, Aluminum Handle	1	1	1	3	630.00	1	1	0	2	420.00	0	0	0	0	0.00	0	0	0	0	0.00	5	210.00	1,113.00
81	Muriatic Acid	1 liter per bottle	1	0	0	1	115.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	115.00	126.90
82	Paper Fastener	B 1/2", 70mm 50's set	1	0	0	1	283.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	283.00	278.30
83	Printer Ribbon	Epson LQ310	1	1	1	3	690.00	1	1	1	3	690.00	1	1	1	3	690.00	1	1	1	3	690.00	12	230.00	2,828.80
84	Printer Ribbon	Epson LQ-590	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	12	500.00	6,150.00
85	Bags	brand new, empty	17	17	17	81	1,020.00	17	17	17	81	1,020.00	17	17	16	80	1,000.00	16	16	16	48	960.00	200	20.00	4,102.00
86	Tarpaulin Banner	Tarpaulin 3ft x 3ft	1	1	1	3	900.00	1	1	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	5	300.00	1,590.00
87	Tarpaulin Banner	Tarpaulin Banner 2' x 5'	1	0	0	1	220.00	1	0	0	1	220.00	0	0	0	0	0.00	0	0	0	0	0.00	2	220.00	462.00
88	Cell Card	Prepaid	4	4	4	12	4,239.96	4	4	4	12	4,239.96	4	3	3	10	3,533.30	3	3	3	9	3,179.87	43	353.33	15,617.19
89	Paper	White Cartolina 22.5" x 28.5"	5	5	4	14	70.00	4	4	4	12	60.00	4	4	4	12	60.00	4	4	4	12	60.00	50	5.00	287.00
90	Diploma Jacket	foam, plastic inside pocket, & WVSU logo, in portrait presentation	3	3	3	9	1,710.00	3	3	3	9	1,710.00	2	2	2	6	1,140.00	2	2	2	6	1,140.00	30	190.00	5,871.00
91	Feather Duster	cotton, washable	1	0	0	1	90.00	1	0	0	1	90.00	0	0	0	0	0.00	0	0	0	0	0.00	2	90.00	108.00
92	Subscriptions	Subscription to e-journals and internet-based softwares	1	0	0	1	2,631,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,631,000.00	2,694,106.00
93	Postage Stamps		1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	22,000.00
94	Official Receipts		1	0	0	1	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200,000.00	220,000.00
95	Check Book		1	0	0	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	40,000.00	44,000.00
96	Subscription to Learning Management System		1	0	0	1	4,600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,600,000.00	5,060,000.00
97	Subscription to Firewall		1	0	0	1	350,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	350,000.00	385,000.00
98	Subscription to Zoom		1	0	0	1	75,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	75,000.00	82,500.00
99	Subscription to Bureau of Internal Revenue Uploader Application		1	0	0	1	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	700.00	770.00
100	License Renewal Subscription to wvsu.edu.ph DNS		1	0	0	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,000.00	6,600.00
A. TOTAL																						8,758,802.49			
B. ADDITIONAL PROVISION FOR INFLATION (10% of A)																						P11,687.00			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P500.00			
D. GRAND TOTAL (A + B + C)																						P129,057.00			

ROSALIE C. DELA CRUZ, C.P.A.
CAG Procurement Division

NIEVA JEAN G. VALENCIA
Budget Officer IV

JOSE LITO F. VILLARUZ, M.D., Ph.D.
SUC President IV

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM - OTHER ITEMS

AGENCY CODE/UACS: **8068000000**
 AGENCY NAME: **West Visayas State University**
 ORGANIZATION TYPE: **State Universities or Colleges (SUC)**
 REGION: **Region VI - Western Visayas**
 ADDRESS: **Luna St., La Paz, Iloilo City**

CONTACT PERSON: **Calugdan, Estelita A.**
 DESIGNATION: **Administrative Officer IV**
 EMAIL: **estelita.calugdan@wvsu.edu.ph**
 CONTACT NUMBER: **9297127465**

Section 4.4 of DBM Circular Letter No. 2031-6 states that all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which, depending on their mandate and nature of operations are necessary for and desirable in their official and regular transactions, consumed and needed in their day-to-day operations.

With this, for items not included on the list of PART II, a separate file, with the file name APP-CSE 2026 Form - Other Items was created. This shall be one of the bases for the PS-CBM in expanding the electronic catalogue to include other products commonly purchased by government procurement entities.

Due to the limitations of the Google Form, agencies can only input 25 items per form. If you have more than 25 items, you must fill out another set of forms.

N O.	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4										
			Jan	Feb	Mar	Qty	Apr	May	Jun	Qty	Jul	Aug	Sept	Qty	Oct	Nov	Dec	Qty				Amount			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
101	Renewal Subscription to Basic Wildcard SSL Certificate		1	0	0	1	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,000.00	18,000.00
102	Renewal Subscription to WVSU Website, File Server, and Database Hosting		1	0	0	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	40,000.00	40,000.00
103	Binocular Dissecting Equipment		2	0	0	2	280,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	128,000.00	275,000.00
104	Binocular Compound Microscope		2	0	0	2	380,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	178,000.00	385,000.00
105	Herbarium Cabinets		7	0	0	7	400,000.02	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	57,142.86	440,000.02
106	Drying Oven	large	1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	100,000.00	110,000.00
107	SLR Camera	adaptable to microscope	1	0	0	1	180,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	180,000.00	165,000.00
108	Tables	for laboratory	4	0	0	4	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	35,000.00	110,000.00
109	Server	with PC and Accessories	1	0	0	1	800,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	800,000.00	850,000.00
110	Computer	laptop	1	0	0	1	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	80,000.00	88,000.00
111	Microtome	ergonomic, easy to use design	1	0	0	1	400,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	400,000.00	440,000.00
112	Analytical Balances		2	0	0	2	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	100,000.00	220,000.00
113	Microbial Biosafety Cabinets	clean bench	2	0	0	2	650,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	325,000.00	715,000.00
114	Machine for Antimicrobial ID		1	0	0	1	1,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000,000.00	1,100,000.00
115	Refrigerators		2	0	0	2	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	40,000.00	88,000.00
116	Laminar Flow Hood		1	0	0	1	400,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	400,000.00	440,000.00
117	Carbon Dioxide Incubator		1	0	0	1	600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	600,000.00	660,000.00
118	Vortex Magnetic Stirrers		2	0	0	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	22,000.00
119	Sonicator	freeze dry extraction	1	0	0	1	300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300,000.00	330,000.00
120	Millipore Filter	with vacuum pump	2	0	0	2	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	80,000.00	110,000.00
121	UV VIS Spectrophotometer		1	0	0	1	800,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	800,000.00	880,000.00
122	Water Baths	Temperature Controlled	2	0	0	2	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	100,000.00	220,000.00
123	Ultra Centrifuge		2	0	0	2	400,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	200,000.00	440,000.00
124	PCR Machine		1	0	0	1	700,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	700,000.00	770,000.00
125	Mechanical Shaker		1	0	0	1	180,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	180,000.00	195,000.00
A. TOTAL														8,456,800.02											
B. ADDITIONAL PROVISION FOR INFLATION (10% of														P11,687.00											
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)														P500.00											
D. GRAND TOTAL (A + B + C)														P129,957.00											

ROSALIE C. QUICANGA, P.A.
 CAO-Procurement Division

NIEVA DEAN G. VALENCIA
 Budget Officer IV

JOSE LITO F. VILLARUZ, M.D., Ph.D.
 SUC President IV

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM - OTHER ITEMS

AGENCY CODE/UAACS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: Section 4.4 of DBM Circular Letter No. 2011-6 states that all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which, depending on their mandate and nature of operations, are necessary for and desirable in their official and regular transactions, consumed and needed in their day-to-day operations.

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N O.	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4										
			Jan	Feb	Mar	Qty	Apr	May	Jun	Qty	Jul	Aug	Sept	Qty	Oct	Nov	Dec	Qty							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
126	Scanning Electron Microscope		1	0	0	1	7,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,000,000.00	7,700,000.00
127	Dessicating Cabinets		2	0	0	2	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	100,000.00	220,000.00
128	Sterilizing Oven		1	0	0	1	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	150,000.00	165,000.00
129	Autoclaves		2	0	0	2	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	100,000.00	220,000.00
130	Ultra-Freeze Refrigerator		1	0	0	1	500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	500,000.00	550,000.00
131	Microbial Incubator		1	0	0	1	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200,000.00	220,000.00
132	Electrophoresis Apparatus		2	0	0	2	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	75,000.00	165,000.00
133	Analytical Balance	Denver Instrument	1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	100,000.00	110,000.00
134	Atomic Absorption Spectrometer		1	0	0	1	2,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000,000.00	2,200,000.00
135	Chemical Fumehood		2	0	0	2	600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	300,000.00	660,000.00
136	Drying Oven		1	0	0	1	500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	500,000.00	550,000.00
137	Hotplate Stirrer		2	0	0	2	130,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	60,000.00	132,000.00
138	pH Meter		1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	100,000.00	110,000.00
139	Water Bath		1	0	0	1	70,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	70,000.00	77,000.00
140	Incubators		2	0	0	2	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	100,000.00	220,000.00
141	Laboratory Furnace		1	0	0	1	300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300,000.00	330,000.00
142	Testing Kits for Soil Analysis		2	0	0	2	160,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	80,000.00	176,000.00
143	Laboratory Refrigerators		2	0	0	2	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20,000.00	44,000.00
144	Laminar Flow Hood		1	0	0	1	300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300,000.00	330,000.00
145	Rotary Evaporators		1	0	0	1	1,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000,000.00	1,100,000.00
146	FTIR Spectroscopy		1	0	0	1	1,600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,600,000.00	1,760,000.00
147	Gas Chromatography		1	0	0	1	2,500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,500,000.00	2,750,000.00
148	Vortex Mixer		1	0	0	1	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	150,000.00	165,000.00
149	Ultrasonic Bath		1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	100,000.00	110,000.00
150	Drying Oven		1	0	0	1	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200,000.00	220,000.00
A. TOTAL																					20,284,000.00				
B. ADDITIONAL PROVISION FOR INFLATION (10% of																					2,028,400.00				
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable)																					900.00				
D. GRAND TOTAL (A + B + C)																					22,313,300.00				

NOSAINTE, ANICOY, C.P.A.
CAO-Procurement Division

NIEVA JEAN G. VALENCIA
Budget Officer IV

JOSELITO F. VILLARUZ, M.D., Ph.D.
SUC President IV

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM - OTHER ITEMS

AGENCY
CODE/UACS:
AGENCY NAME:
ORGANIZATION
TYPE:
REGION:
ADDRESS:

8068000000
West Visayas State University
State Universities or Colleges (SUC)
Region VI - Western Visayas
Luna St., La Paz, Iloilo City

CONTACT
PERSON:
DESIGNATION

Calugdan, Estelita A.
Administrative Officer IV

EMAIL:
CONTACT
NUMBER:

estelita.calugdan@wvsu.edu.ph
9297127465

Annexure: Section 4.4 of DBM Circular Letter No. 2011-6 states that all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which, depending on their mandate and nature of operations, are necessary for and desirable in their official and regular transactions, consumed and needed in their day-to-day operations.

With this for items not included on the list of PART II, a separate file, with the file name APP-CSE 2026 Form - Other Items was created. This shall be one of the bases for the PS-DBM in expanding the electronic catalogue to include other products commonly purchased by government procurement entities.
Due to the limitations of the Google Form, agencies can only input 25 items per form. If you have more than 25 items, you must fill out another set of forms.

N O.	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4										
			Jan	Feb	Mar	Qty	Apr	May	Jun	Qty	Jul	Aug	Sept	Qty	Oct	Nov	Dec	Qty							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
126	Autoclave		2	0	0	2	1,200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	600,000.00	1,200,000.00
127	Melting Point Apparatus		1	0	0	1	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200,000.00	200,000.00
128	Orbital Shaker		1	0	0	1	180,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	180,000.00	180,000.00
129	Molature Analyzer		1	0	0	1	130,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	130,000.00	130,000.00
130	Water Bath Shaker		1	0	0	1	350,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	350,000.00	350,000.00
131	Top Loading Balance		1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	60,000.00	60,000.00
132	Microcentrifuge		1	0	0	1	500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	500,000.00	500,000.00
133	Water Purification System		2	0	0	2	600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	300,000.00	600,000.00
134	Shaking Incubator		1	0	0	1	260,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	260,000.00	260,000.00
135	Incubator		2	0	0	2	280,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	140,000.00	280,000.00
136	Micropipettes	set of 3	1	0	0	1	300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300,000.00	300,000.00
137	Laboratory Table		1	0	0	1	1,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000,000.00	1,000,000.00
138	Plasticware		2	0	0	2	220,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	110,000.00	220,000.00
139	Electrostatic Lab		1	0	0	1	800,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	800,000.00	800,000.00
140	Electricity Lab Equipment		1	0	0	1	850,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	850,000.00	850,000.00
141	Magnetism Lab Equipment		1	0	0	1	850,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	850,000.00	850,000.00
142	Dielectric Constant Kit	for liquid	1	0	0	1	1,200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,200,000.00	1,200,000.00
143	Young's Modulus Apparatus	Determination of Young's Modulus and Ultrasonic Velocity in Solids like metals/quartz/glass	1	0	0	1	1,300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,300,000.00	1,300,000.00
144	-nothing follows-		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-	0.00
145			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-	0.00
146			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-	0.00
147			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-	0.00
148			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-	0.00
149			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-	0.00
150			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	-	0.00
A. TOTAL																								11,242,000.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of A)																								1,124,200.00	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								500.00	
D. GRAND TOTAL (A + B + C)																								12,366,700.00	

ROSALIE P. RUIICOY, C.P.A.
CAG Procurement Division

NIEVA JEAN G. VALENCIA
Budget Officer IV

JOSELITO F. VILLARUZ, M.D., Ph.D.
SUC President IV