

PURCHASE ORDER

West Visayas State University Calinog Campus
(Agency)

Supplier: FGS BACOLOD OPC	P.O. No.: 2022-08-52
Address: M.M. Bldg, B.S. Aquino Dr. Cor Lacson St, Bacolod City	Date: 08/12/2022
TIN: 778-892-567-00000	Mode of Procurement: Negotiated Procurement (SVP)

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: WVSU Calinog Campus	Delivery Time: Within office hours
Date of Delivery: Within 15 calendar days	Payment Term: Upon delivery


Stock/ Property No.	Unit	Description	QTY	Unit Cost	Amount
	piece	ballpen, black, good quality, <i>Flexstick</i>	70	9.00	630.00
	piece	ballpen, blue, good quality, <i>Flexstick</i>	61	9.00	549.00
	piece	sign pen, .5mm, black, liquid/ gel ink, <i>Dong-A My-Gel</i>	70	32.00	2,240.00
	piece	stapler #35 with staple remover, <i>Joy/Max</i>	57	345.00	19,665.00
	piece	calculator, 12 digits, <i>Casio</i>	57	430.00	24,510.00
	box	staple wire # 35, <i>Max</i>	57	33.50	1,909.50
	piece	external hard drive, 1TB, <i>Seagate</i>	3	4,500.00	13,500.00
	piece	flash drive, 32GB, <i>Sandisk</i>	5	420.00	2,100.00
	bottle	ink refill, Epson T6641, Black, <i>Epson</i>	67	356.00	23,852.00
	bottle	ink refill, Epson T6642, Cyan, <i>Epson</i>	8	295.00	2,360.00
	bottle	ink refill, Epson T6643, Magenta, <i>Epson</i>	8	295.00	2,360.00
	bottle	ink refill, Epson T6644, Yellow, <i>Epson</i>	8	295.00	2,360.00
	bottle	ink refill, HP GT53XL, 1VV21A, black, 90ml, <i>HP</i>	10	300.00	3,000.00
					99,035.50



NINETY NINE THOUSAND THIRTY FIVE PESOS ONLY **99,035.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

ROSARIO CLARABEL C. CONTRERAS, Ph.D.
Campus Administrator

Conforme: 
Jessa Mae Suropia
(Signature over printed name of supplier)
8/19/22
(Date)

Funds Available:

HYACINTH M. PEÑAFLORES, CPA
Accountant I 

ALOBS No.:
Amount: