



**WEST VISAYAS STATE UNIVERSITY MEDICAL CENTER**

E. Lopez St., Jaro, Iloilo City

*"PhilHealth Accredited Health Care Provider"*

Tel No.: (033) 320 2431 | Fax No.: (033) 3202623 | Email Address: medcenter@wvsn.edu.ph



**Invitation to Prospective Supplier**

**Project Title: Inspection, Preventive Maintenance and Calibration/Performance Testing Service for CT Scanner Machine**

Date: December 14, 2021

Dear \_\_\_\_\_,

This is to bring into your attention that West Visayas State University Medical Center is inviting manufacturers/suppliers/dealers of the project: Inspection, Preventive Maintenance and Calibration/Performance Testing Service for CT Scanner Machine and would like to request a quotation for the attached items with specifications. We would appreciate the submission of your quotation on or before December 22, 2021 2:00 P.M. for consideration.

Please submit your accomplished RFQ (Request for Quotation) before the mentioned deadline at the BAC Secretariat Office, 2F Dormitory Building, WVSU Medical Center.

Enclosed is the schedule and copy of the request for quotation (RFQ).

Yours Sincerely,

**MARY EUGENE C. ORILLO**  
Chairperson, Bids and Awards Committee



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**INSPECTION, PREVENTIVE MAINTENANCE AND CALIBRATION/PERFORMANCE TESTING SERVICE FOR CT SCANNER MACHINE**

**(Negotiated Procurement (Sec.53.1 Two Failed Biddings)  
RFQ No. NP 21-05**

**Schedule of Activities**

1. Approved Budget for the Contract (ABC) is **One Million Three Hundred Ninety Thousand Five Hundred Pesos Only (P 1,390,500.00).**
2. Negotiation shall be on **December 22, 2021 2:30 P.M.** at the BAC Secretariat Office, 2F Dormitory Building, WVSU Medical Center, Jaro, Iloilo City and through videoconferencing or webcasting via zoom. (Zoom Link will be issued to suppliers upon submission of the bid proposal/offer)
3. Submission and opening of the best and final offer will be on **December 23, 2021 9:00 A.M.** at the BAC Secretariat Office, 2F Dormitory Building, WVSU Medical Center, Jaro, Iloilo City Iloilo City and through videoconferencing or webcasting via zoom. (Zoom Link will be issued to suppliers upon submission of the best and final offer)
4. Bidders may secure a complete set of documents at the BAC Secretariat Office, 2F Dormitory Building, WVSU Medical Center, Jaro, Iloilo City.
5. Attached is the required technical specifications and the Request for Quotation.
6. Bidders rated as LCRB/SCRB and receive the Notice of Award (NOA) are required to submit performance security in any of the following forms:

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

7. For further information, please refer to:

**JULIUS L. JUANITO**

Head, BAC Secretariat

WVSU Medical Center

E. Lopez St., Jaro, Iloilo City

Tel. No. (033) 320-2431 local 224/153

  
**MARY EUGENE C. ORILLO**

Chairperson, Bids and Awards Committee





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## REQUEST FOR QUOTATION

Date: December 14, 2021  
 Quotation No.: NP 21-05  
 Based on PR#: 21-04-97  
 End-users: DID  
 Total ABC: PhP 1,390,500.00

The West Visayas State University Medical Center, through its Bids and Awards Committee (BAC), invites suppliers/contractors/manufacturers/distributors to apply for eligibility and to bid for the hereunder project:

Name of Project:	<b>Inspection, Preventive Maintenance and Calibration/ Performance Testing Service for CT Scanner Machine</b>
Location:	<b>West Visayas State University Medical Center</b>
Brief Description:	<b>Inspection, Preventive Maintenance and Calibration/ Performance Testing Service for CT Scanner Machine</b>
Approved Budget for the Contract:	<b>PhP 1,390,500.00</b>
Delivery Period:	<b>365 calendar days</b>
Mode of Procurement:	<b>Negotiated Procurement (Sec. 53.1 Two Failed Biddings)</b>

### Note:

- All entries must be clearly written
- Delivery Period : **365 calendar days**
- Warranty: **One (1) year from date of Acceptance of the Procuring Entity**
- Price validity shall be for a period of one hundred twenty **(120) calendar days**
- Any bid with a financial proposal exceeding the amount of ABC shall not be accepted.
- Alternative Bid Offer is not allowed
- Performance Security shall be required within three (3) days upon receipt of the Notice of Award
- Bidders shall submit the following documents upon submission of this quotation:**
  - Accomplished RFQ indicating the quoted price
  - PhilGEPS Registration
  - Tax Clearance
  - Omnibus Sworn Statement
  - Compliance to the Technical Specifications

  
**MARY EUGENE C. ORILLO**  
 BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	ABC	BRAND	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Inspection, Preventive Maintenance and Calibration/ Performance Testing Service for CT Scanner Machine</b>	1,390,500.00		1	unit		
	<b>CT Scanner Machine</b>						
	Brand/Model: Hitachi/Supria						
	Serial No.: W0747						
	<b>Scope of Works:</b>						
	1. Quarterly Inspection and Preventive Maintenance.						
	2. Semi-Annual Calibration/Performance Testing.						
	<b>I. Inspection and Preventive Maintenance</b>						
	1. Cleaning of the following:						
	1.1 Data/Power Slip Rings						
	1.2 Data/Power Brushes						
	1.3 Fans						
	1.4 Filters						
	1.5 Electronic Boards						
	2. Vacuum cleaning of dust particles on the equipment.						
	3. Cleaning and Lubrication of the following:						
	3.1 Bearings						
	3.2 Moving Parts						
	4. Checking of Data/Power Brush length in mm						
	5. Visual Inspection of Cleanliness of Imaging Systems						
	5.1 Clean Annular Window						
	6. System Performance Check						
	7. Check Laser Film Printer Operation						
	8. Check Electronic Display Devices Performance						



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ITEM NO.	ITEM & DESCRIPTION	ABC	BRAND	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>II. Calibration/Performance Testing</b>						
1.	CT Tomographic Section Thickness						
1.1	Slice Thickness						
2.	CT Number Accuracy						
2.2	Check CT Number Water and Air						
3.	CT Image Noise						
3.1	Image Noise in Center of Phantom						
3.2	X-Ray Tube Voltage						
3.3	Half Value Layer						
3.4	Collimation						
3.5	Geometric Efficiency						
3.6	Z-Dose Profile						
3.7	Dose-Noise Response						
3.8	Inter Slice Noise						
4.	CT Uniformity						
4.1	Check CT Number in Center and Quadrants						
4.2	Shaped Filter						
4.3	Reconstruction						
4.4	Detector						
5.	CT Number Linearity						
6.	CT Patient Support Movement						
6.1	Check table movement corresponds to digital display						
7.	CT Spatial Resolution						
7.1	Check measurement of modulation transfer function (MTF) or line pair phantom						
8.	CT Low Contrast Detectability						
9.	CT Laser Light Accuracy						
9.1	Check laser light vs X-ray Beam with phantom						
10.	CT Accuracy of Automatic Positioning of Tomographic Plane						
10.1	Check localization scan corresponds to digital display						
11.	CT Accuracy of Gantry Tilt						
12.	CT Patient Dose						
12.1	Check CT Dose Index (CTDI) from baseline values						
13.	CT Number Dependence on Phantom Position						
14.	CT Radiation Dose Profile						
15.	Homogeneity						
15.1	Artifact Evaluation						



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ITEM NO.	ITEM & DESCRIPTION	ABC	BRAND	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
16.	Positioning						
	16.1 Table Top Indexing						
	16.2 Table Top Orientation						
	16.3 Scan Plane Localization						
	<b>Standard Requirements:</b>						
	1. Certification as Licensed Calibrator from any accredited institution						
	* Food and Drug Administration (FDA)						
	* National Metrology Laboratory (NML)						
	* Philippine Accreditation Bureau (PAB)						
	* Department of Trade and Industry (DTI)						
	* Department of Science and Technology (DOST)						
	* Technical Education and Skills Development Authority (TESDA)						
	* International Organization for Standardization (ISO) Certified						
	* Any Accredited Institutions National and International						
	2. Certificate of Traceability of Testing Instrument						
	3. Test/Calibration Result of Testing Instrument used						
	4. Certificate of Competency/Training of Engineer / Technician in Preventive Maintenance and Calibration						
	5. Provide Sample of the following:						
	5.1 Service Report						
	5.2 Calibration/Performance Testing Report and Certificate						
	<b>Location:</b> Diagnostic Imaging Department CT Scan						
	<b>Delivery Period:</b> Quarterly Inspection, PM and Calibration/Performance Testing Service will be effective upon receipt of the Notice to Proceed (NTP)						
	<b>Terms and Conditions:</b>						
	1. Submission of original and duplicate copies of the Service Report and Calibration/Performance Testing Report/Certificate within ten (10) days after the conduct of Inspection, Preventive Maintenance and Calibration/Performance Testing service to Diagnostic Imaging Department CT Scan and PPMDO Biomed in a separate plastic-covered blue folder (A4)						
	2. Hard and soft copy of Service Report and Calibration/Performance Testing Report/Certificate and System Performance Parameters						



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Table with 8 columns: ITEM NO., ITEM & DESCRIPTION, ABC, BRAND, QTY., UNIT, UNIT PRICE, TOTAL PRICE. Includes project details and a bid table with 4 rows of quarterly billing schedules.

Purpose: For Inspection, Preventive Maintenance and Calibration/Performance Testing Service of CT Scanner Machine for Diagnostic Imaging Department (DID)

Mode: Negotiated Procurement ((Two Failed Biddings)

PR #: 21-04-97

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name/Signature of Authorized Representative

Tel. No./Cellphone No.

E-mail Address

Date