

WEST VISAYAS STATE UNIVERSITY-POTOTAN CAMPUS

Project Reference Number: 2024-05-061

Name of the Project: Procurement of Meals during Recognition Program and Graduation Exercises

Location of the Project: WVSU-PC

ABC: 52,050.00

Request for Quotation

Date: May 27, 2024

Quotation No. 2024-045

Company Name: _____

Address: _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative through hand-in or e-mail at pototan.bac@wvsu.edu.ph not later than May 31, 2024 in the return envelope attached herewith.


ROWENA P. PENDON
BAC Chairman

- NOTE:**
- ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN
 - DELIVERY PERIOD WITHIN 15 CALENDAR DAYS
 - WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS
 - INCLUDE IN YOUR SUBMITTED QUOTATION THE FOLLOWING DOCUMENTS:
 - *PhilGEPS Registration Certificate/Number**
 - *Mayor's/Business Permit**
 - *Omnibus Sworn Statement (for ABCs above P50k)**
 - BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Department: **Academic Affairs Office**

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Lunch	193	pax		
	Faculty and Staff				
	University Officials				
	Speaker/Driver				
	Retirees				
	Industry Partner				
2	Dinner	58	pax		
	University Officials				
	Speaker/Driver				
	Campus Heads/Committee Chairs				

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.
E-mail Address

Date