

# *Section VI. Schedule of Requirements*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item/ Lot No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit</b>	<b>Total</b>	<b>Delivered, Weeks/ Months</b>
<b>I.</b>	<b>VARIOUS JANITORIAL SUPPLIES</b>	<b>1</b>	<b>LOT</b>		
1	Air Freshener, Aerosol, 320g	86	can		
2	Bath soap, regular size	74	pc.		
3	Bleach 1 liter, Original	4	btl.		
4	Bleach, 500ml/btl, Original	50	btl.		
5	Broom, Ceiling Broom	20	pc.		
6	Broom, Coco Mid Ribs, 2"Ø	100	pc.		
7	Broom, soft, Good Quality	30	pc.		
8	Brush, Floor, 10" long, plastic w/ long handle	20	pc.		
9	Brush, Hand Washing, Plastic, 6" long	30	pc.		
10	Brush, Toilet Bowl, Plastic handle, Round	80	pc.		
11	Car Air Freshener, 42g, spillproof, organic	50	pc.		
12	Chlorine, powder	50	kl.		
13	Cleaner, Toilet Bowl, 900ml/btl	100	btl.		
14	CR Air Freshener, solid	50	pc.		
15	Detergent Powder 1kg	10	pack		
16	Detergent Powder, 500g/pack	300	pack		
17	Dishwashing Liquid 400-500ml	29	btl.		
18	Disinfectant Spray, Aerosol, 500ml	110	can		
19	Disinfectant, liquid, 500ml/btl	70	btl.		
20	Doormat, Cloth, 12" x 20", Braided	62	pc.		
21	Doormat, rubber, 12" x 20"	50	pair		
22	Dust pan, plastic, large	30	pc.		
23	Fabric softeners, liquid, 500ml	95	btl.		
24	Feather duster: cleaning, cotton type, washable	4	pc.		
25	Floor wax, liquid, colorless, mildly scented	10	gal.		
26	Floor wax, Liquid, Red, Mildly Scented	7	gal.		
27	Floor wax, red, paste, 2kls/can	20	can		
28	Garbage Bag, medium	5	pack		
29	Glass cleaner liquid, spray, 125ml	76	btl.		
30	Glass scraper/wiper, HD	40	pc.		
31	Herbicide, 4 lit./cont.	2	gal.		
32	Liquid Hand Soap-500ml antibacterial	32	btl.		
33	Magic Mop, Aluminum Handle	50	pc.		
34	Mop Handle, Plastic, Screw Type	30	pc.		
35	Mop Head, Cotton, 400gsm, Twine	80	pc.		

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36	Mosquito/Insect Spray, Aerosol, 500ml	84	can		
37	Muriatic Acid, 1lit/btl	100	btl.		
38	Odorless Multi Insect Killer Spray	4	btl.		
39	Pail, plastic, 4 gals, capacity 6.Q	20	pc.		
40	Pump Toilet Bowl, Rubber, Large	50	pc.		
41	Push Mop, good quality, 1m wide	11	pair		
42	Rain Boots, Light Weight, low cut, unisex	4	pair		
43	Room Air Freshener, 126g, gel, organic	65	pc.		
44	Tissue Interfolded	30	pack		
45	Toilet Bowl cleaner 1 liter	16	btl.		
46	Toilet Tissue Paper 2-ply 12's	23	pack		
47	Toilet Tissue Paper 3-ply 12 roll per pack	53	pack		
48	Trash bag, plastic, large 10's	10	pack		
49	Waste Bags, Plastic, Black, Medium	1850	pc.		
50	Waste bags, Plastic, Black, Small	1501	pc.		
51	Waste bags, Plastic, Black, X-Large	3005	pc.		
52	Waste bags, Plastic, Black, XX-Large	3000	pc.		
53	Waste Bags, Plastic, Black, XX-Large, 10's	6	roll		
54	Waste Basket w/o Cover, 6 lits cup	30	pc.		
55	Waste Basket, Large, Plastic w/ Cover	30	pc.		
56	Waste Basket, Medium, Plastic w/ Cover	30	pc.		
<b>II.</b>	<b>VARIOUS HARDWARE/ ELECTRICAL SUPPLIES</b>	<b>1</b>	<b>LOT</b>		
1	All Purpose Grab Adhesive, No more nails	5	can		
2	Battery, Size AA, 4's	112	pack		
3	Battery, Size AAA, 4's	49	pack		
4	Cable tie #16, 100's	10	pack		
5	Claw Hammer: Heavy Duty Multipurpose Non-Slip Handle Hammer	2	pc.		
6	Convenience outlet w/ground, wide series with plate	22	pc.		
7	Convenience outlet w/ground, wide series with plate, 10's	20	box		
8	Door Knob for outdoor heavy duty stainless	10	set		
9	Duct Tape 2"	2	roll		
10	Electrical Extension Cord 1.83 meter, with 3 gang universal outlet 2500W 10A	32	set		
11	Electrical Extension Cord 10 meters, 3 gang, wire size: 16	31	roll		
12	Electrical pipe elbow, 1/2" dia	20	pc.		
13	Electrical pipe, 1/2" dia	20	pc.		
14	Electrical tape, big, black	55	roll		

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15	Extension Cord- 5 sockets	6	pc.		
16	Flat Cord #16	5	roll		
17	Flexible hose 1/2" dia	2	roll		
18	Gypsum Screw, black, Philip screw head 1-1/2" for wood	500	pc.		
19	Gypsum screw, pointed tip, 1"	500	pc.		
20	Lacquer Thinner, 350cc	1	btl.		
21	LED Bulb 9 watts, daylight	6	pc.		
22	LED Bulb, 9 watts, daylight, 50pcs/box	7	box		
23	Male Plug (Rubber)	5	pc.		
24	Microphone with cable wire	7	unit		
25	Nylon Sack	20	pc.		
26	Paint Brush, small	2	pc.		
27	PVC Moulding 1" x 8"	30	pc.		
28	PVC Moulding, 3/4	30	pc.		
29	Rubber male plug, big, heavy duty	50	pc.		
30	Switch Box, PVC	82	pc.		
31	Switch, wide series	10	box		
32	T5 LED Light 16watts, daylight	21	pc.		
33	T5 LED Light 18watts, daylight, 30 sets/box	6	box		
34	Teflon tape, 10mts x 3/4	1	roll		
35	THHN/THWN Wire, 2.0mm2, black	4	box		
36	THHN/THWN Wire, 2.0mm2, white	4	box		
37	THHN/THWN Wire, 3.5mm2, black	4	box		
38	THHN/THWN Wire, 3.5mm2, white	4	box		
39	THHN/THWN Wire, 5.5mm2, black	2	box		
40	THHN/THWN Wire, 8.0mm2, black	2	box		
41	Universal Socket Adaptor	42	pc.		
<b>III.</b>	<b>VARIOUS IT SUPPLIES</b>	<b>1</b>	<b>LOT</b>		
1	Canon Cartridge Black No. 35, Original	2	cartr.		
2	Ethernet Network Desktop Switch 8 Ports 10/100Mbps Fast Hub	10	pc.		
3	External Hard Drive 1TB	3	unit		
4	Hard Drive, external 2TB	1	unit		
5	HDMI to HDMI Cable 10m	57	pc.		
6	Headset with Noise Cancelling ( <b>Please see attached technical specifications</b> )	3	set		
7	Ink, Akinto (GP 3000), Original	12	tube		
8	Ink, Black, BT D60, Original	3	btl.		

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9	Ink, Canon Cartridge Colored No. 36, Original	2	cartr.		
10	Ink, Cyan, BT5000, Original	3	btl.		
11	Ink, Epson 001 (Black, Yellow, Magenta, Cyan), Original	3	set		
12	Ink, Epson 003, Black, Original	618	btl.		
13	Ink, Epson 003, Cyan, Original	51	btl.		
14	Ink, Epson 003, Magenta, Original	57	btl.		
15	Ink, Epson 003, Yellow, Original	51	btl.		
16	Ink, Epson 664, Black, Original	8	btl.		
17	Ink, Epson 673, Black, Original	8	btl.		
18	Ink, Epson 673, Cyan, Original	5	btl.		
19	Ink, Epson 673, Light Cyan, Original	5	btl.		
20	Ink, Epson 673, Light Magenta, Original	5	btl.		
21	Ink, Epson 673, Magenta, Original	5	btl.		
22	Ink, Epson 673, Yellow, Original	5	btl.		
23	Ink, Epson T6641, Black, Original	39	btl.		
24	Ink, Epson T6642, Cyan, Original	15	btl.		
25	Ink, Epson T6643, Magenta, Original	25	btl.		
26	Ink, Epson T6644, Yellow, Original	17	btl.		
27	Ink, HP 704, Black, Original	5	cartr.		
28	Ink, HP 704, Triple Color, Original	6	cartr.		
29	Ink, Magenta, BT5000, Original	3	btl.		
30	Ink, Yellow, BT5000, Original	3	btl.		
31	LAN Tester for RJ45	2	pc.		
32	Mouse Pad	3	pc.		
33	Networking Crimper Tool for RJ45	1	pc		
34	Ribbon, Epson C13S015639 for Epson model LQ-310 printer 10m	5	cartr.		
35	RJ45 adaptor for UTP LAN Cable	2000	pc.		
36	Toner, Brother TN-263 Black, Cyan, Yellow & Magenta, Original	2	set		
37	Toner, Canon 303,Original	10	cartr.		
38	Toner, HP 80A Black, Original	9	cartr.		
39	Toner, HP 85A, Original	2	cartr.		
40	Toner, Samsung MLT-D111S, Original	5	cartr.		
41	USB Flash Drive 64GB	8	unit		
42	Wireless keyboard and mouse	5	set		
43	Wireless Router 1300M dual band Gigabit	6	unit		
<b>IV.</b>	<b>VARIOUS MEDICAL &amp; LABORATORY SUPPLIES</b>	<b>1</b>	<b>LOT</b>		
1	Alcohol in Spray Bottle 70% Ethyl 330ml	182	btl.		

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2	Alcohol, 70% Ethyl, Antibacterial/Antiseptic with moisturizer, 500ml	23	btl.		
3	Alcohol, Ethyl, 70%	50	gal.		
4	Alcohol, Mix, 70%	20	gal.		
5	BP Apparatus with Wheeled Stand Sphygmomanometer (Pls. see attached technical specifications)	1	unit		
6	Burn Ointment	8	tube		
7	Denatured Alcohol 1 liter/bottle	20	btl.		
8	Disposable Face Mask (50s), 3 ply	40	box		
9	Disposable gloves	100	pc.		
10	Disposable mask, white/black/blue, 3 ply	1000	pc.		
11	Face Towel, White, Cotton 12 Inch 12 pcs/pack	10	pack		
12	Gloves, disposable, non-sterile 100's	6	box		
13	Gloves, heat resistant, leather for autoclave	6	pair		
14	Gloves, Latex, non powdered, Large	10	box		
15	Gloves, sterile 50 pairs/box	10	box		
16	Hypoallergenic tape, 1"	8	roll		
17	Negatoscope with Stand and Rollers (Pls. see attached technical specifications)	1	unit		
18	Providone Iodine	8	btl.		
19	Working gloves, cotton w/ rubber coating	56	pair		
<b>V</b>	<b>VARIOUS OFFICE SUPPLIES</b>	<b>1</b>	<b>LOT</b>		
1	"SIGH HERE" Sticky Notes, 100's	40	pack		
2	0.5 mm, Ballpen (Black) 12's	15	box		
3	0.5 mm, Ballpen (Blue) 12's	13	box		
4	0.5 mm, Ballpen (Red) 12's	2	box		
5	Adhesive tape, 1 inch	10	roll		
6	Arch File ring binder 2 ring 2 inches O type Vertical, plastic, blue long	22	pc.		
7	Archive Folder, black, horizontal	30	pc.		
8	Ballpen, Black	24	pc.		
9	Ballpen, Black, 50's	17	box		
10	Ballpen, Blue	310	pc.		
11	Ballpen, Red	7	box		
12	Binder Clip, Large, 12's, 51mm	19	box		
13	Binder Clip, Medium, 12's, 41mm	7	box		
14	Binder Clip, Small, 12's, 32mm	9	box		
15	Binder clips 1 1/4"	5	box		
16	Binder clips 1"	5	box		
17	Binder clips 2"	3	box		
18	Black Marker, Broad	24	pc.		

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19	Board Paper, A4, White, 10's	260	pack		
20	Book Paper, 8-1/5" x 13" 5 reams/box	10	box		
21	Book Paper, A4 70 gsm 5 reams/box	10	box		
22	Bookpaper 8.5" x 13", 70 gsm.	166	ream		
23	Bookpaper Legal size	5	ream		
24	Bookpaper, 8.5" x 11", 70gsm	321	ream		
25	Bookpaper, 8.5" x 13", 70gsm	117	ream		
26	Bookpaper, 8.5" x 13", 80gsm	272	ream		
27	Bookpaper, A4, 70 gsm	381	ream		
28	Bookpaper, A4, 80gsm	560	ream		
29	Brown envelope, 8 1/2" x 13"	100	pc.		
30	Brown Envelope, A4	150	pc.		
31	Brown Envelope, for legal size documents	50	pc.		
32	Calculator, 12 digits	11	unit		
33	Certificate holder, short	10	pc.		
34	Certificate picture frame	10	pc.		
35	Clear file folder, long, 20 sheets	20	pc.		
36	Clearbook file, Long	5	pc.		
37	Clearbook, 100 Leaves, for Legal Size Documents	1	pc.		
38	Construction paper	20	set		
39	Continuous Form 9-1/2"x13" carbonless, plain with perforation 4 ply (top white, middle pink, middle yellow, bottom green)	2	box		
40	Cork Board Wooden Frame, 3' x 4'	4	unit		
41	Correction Tape, 5mm x 20m	34	pc.		
42	Digistamp Ink(Purple)	2	btl.		
43	Double sided tape, 24mm	5	pc.		
44	Envelope, mailing, long, white, printer's grade 500's	3	box		
45	Eraser, Soft Rubber, Dust-free, #20 (big)	26	pc.		
46	Expanding folder, long, pink	30	pc.		
47	Fastener 6 inches, metal	3	box		
48	Fastener, Metal, Non-sharp Edge and Non-rust, 50's	10	box		
49	Fastener, Plastic, Assorted Color, 50's	53	box		
50	File box(blue, thick 15x9.5x5 inches with cover)	10	pc.		
51	Filing Box with cover, 5" x 9" x 15.5"	4	pc.		
52	Folder, A4, 14 pts. Tagboard, beige 100's	5	pack		
53	Folder, Long, Expanding, White	40	pc.		
54	Folder, Long, White	500	pc.		

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55	Folder, Long, White 100's	6	pack		
56	Glue Gun, big	1	unit		
57	Glue in tube, 240g.	5	pc.		
58	Glue stick, All Purpose, 22g	20	pc.		
59	Glue Stick, big	20	pc.		
60	Highlighter Pen 3's	8	set		
61	Highlighter pen, neon green/yellow/blue	15	pc.		
62	Highlighter, assorted 4s	10	pack		
63	Index card, 5x8	5	pack		
64	Layer Document File Organizer Tray	1	pc.		
65	Magazine file holder, carton	10	pc.		
66	Magazine file holder, metal	4	pc.		
67	Masking Tape 1/2"	5	roll		
68	Masking Tape 2"	5	roll		
69	Master Roll Paper, Akinto	2	roll		
70	Number Stamp 12 digits	1	pc.		
71	Packing tape, 48mm x 30m, Light brown	5	pc.		
72	Packing tape, 48mm x 30m, Transparent	5	pc.		
73	Paper clip, plastic vinyl coated, 33mm, 100's	13	box		
74	Paper cup 12 oz capacity	212	pc.		
75	Paper Sticker, A 4, Matte, 10's, white	22	pack		
76	Paper, Fastener Long 8 1/2", 70mm 50's set	2	box		
77	Paper, Vellum Board, White 200gsm 8.5" x 11", 10's	40	pack		
78	Paper, Yellow Bond 8.5" x 11"	7	ream		
79	Pencil eraser	5	pc.		
80	Pencil Sharpener, Table Top, Heavy Duty	6	unit		
81	Permanent Marker, Broad Tip	2	pc.		
82	Permanent marker, fine point, blue	20	pc.		
83	Plastic Envelope, long	125	pc.		
84	Plastic fastener 8 1/2" 7 cm 50's set	1	box		
85	Prepaid Load Cards Smart @300	57	pc.		
86	Puncher, 2-Hole, 30 Sheets capacity	1	unit		
87	Puncher, 2-Hole, Heavy Duty	1	unit		
88	Record Book, 300 pages	5	pc.		
89	Record book, big, 500 pages	2	pc.		
90	Rubber Band, Large, 75g	5	box		

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91	Scissors, big	3	pc.		
92	Scissors, Stainless Steel	15	pair		
93	Scissors, symmetrical 7"	16	pair		
94	Sign Pen, .5mm point, gel type ink, black 12's	10	box		
95	Sign Pen, .5mm point, gel type ink, blue 12's	15	box		
96	Sign Pen, .5mm point, gel type, Black	120	pc.		
97	Sign Pen, .5mm point, gel type, Blue	120	pc.		
98	Sign Pen, .5mm point, gel type, Red	10	pc.		
99	Special Paper, 8.5" x 11", Cream, 10's	12	pack		
100	Special Paper, A4, 10's, White	10	pack		
101	Special Paper, A4, 220gsm, Cream 10's	50	pack		
102	Special Paper, Cream, Short, 10's	20	pack		
103	Stamp pad Ink, 30ml, Sky blue	2	btl.		
104	Staple No. 35 Short Handle with Staple Wire Remover	6	pc.		
105	Staple Wire No. 10	20	box		
106	Staple Wire No. 23/6	2	box		
107	Staple Wire No. 35	25	box		
108	Staple Wire Remover (Pliers type)	27	pc.		
109	Stapler No. 35 Short Handle with Staple Wire Remover	13	pc.		
110	Stapler No. 35, Flat Clinch, Heavy Duty	1	unit		
111	Stenography Notebook	50	pc.		
112	Sticker Paper, A4, 80 gsm 10s, Glossy	5	pack		
113	Sticker Paper, A4, White 10's, Matte	30	pack		
114	Sticky Note 3x3 Pastel 100s 4 Colors	12	pad		
115	Sticky note/Index Sticker/Small Strip Marking Paper 100's	11	pack		
116	Sticky notepad, 2x3, 100s	20	pad		
117	Sticky Notes, 3" x 3", 100's pad	20	pad		
118	Storage & Organizer Plastic Tray	10	pc.		
119	Storage & Organizer Tray	10	pc.		
120	Tape Dispenser, Table Top for 24mm width Tape	1	unit		
121	Tape, Double Side Adhesive 1"	10	roll		
122	Tape, Double Side Adhesive, 1/2"	10	roll		
123	Tape, Packaging, 2" x 50m	10	roll		
124	Tape, transparent, 1" x 50m	45	roll		
125	Twine/Straw	1	roll		
126	Wall Clock 16" diameter, Heavy Duty	2	unit		
127	White board marker (black)	24	pc.		



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128	White Glue	2	gal.		
129	Whiteboard marker, black, bullet type	30	pc.		
130	Yellow Bookpaper 8.5" x 11"	2	ream		
131	Yellow pad, 80s	5	pad		
<b>VI.</b>	<b>VARIOUS SEMI-EXPENDABLE OFFICE EQUIPMENT</b>	<b>1</b>	<b>LOT</b>		
1	A3 Laminator, Heavy Duty, Laminating Machine	1	unit		
2	Ceiling Fan, orbit type	10	unit		
3	Coffee Brewer (Pls. see attached technical specifications in Section VII)	1	unit		
4	Combo Binding Machine (Pls. see attached technical specifications in Section VII)	1	unit		
5	Portable wireless amplifier/ speaker (Pls. see attached technical specifications in Section VII)	5	unit		
6	Stand Fan (Pls. see attached technical specifications in Section VII)	14	unit		
7	Water Dispenser, Bottom Load Container Type (Pls. see attached technical specifications in Section VII)	1	unit		
8	Water Dispenser, Hot and Cold, Table Top (Pls. see attached technical specifications in Section VII)	2	unit		
	<b>--Nothing Follows--</b>				

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_