



# West Visayas State University

(Formerly Iloilo Normal School)

CALINOG CAMPUS

Procurement/ BAC Office

Brgy. Simsiman, Calinog, Iloilo, Philippines 5040

\* Trunkline: (063) (033) 330 164 loc106 \* Telefax No.: (033) 330-0210

\* Website: [www.wvsu.edu.ph](http://www.wvsu.edu.ph) \* Email Address: [calinog@wvsu.edu.ph](mailto:calinog@wvsu.edu.ph)



## INVITATION TO BID FOR *Procurement of Office and Other Supplies*

1. The *West Visayas State University Calinog Campus*, through the ***Fund 164, FY 2021*** intends to apply the sum of *Four Hundred Eleven Thousand Three Hundred Fifteen Pesos (P411,315.00)* Only being the ABC to payments under the contract for *Procurement of Office and Other Supplies/ IB No. 2021-006*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *West Visayas State University Calinog Campus* now invites bids for the above Procurement Project. Delivery of the Goods is required by *forty five (45) calendar days*. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *West Visayas State University Calinog Campus* and inspect the Bidding Documents at the address given below during *office hours (8:00-12:00am and 1:00-5:00pm)*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *August 31, 2021 to September 20, 2021* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred Pesos (P500.00) Only*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person, or through electronic means*.
6. The *West Visayas State University Calinog Campus* will hold a Pre-Bid Conference<sup>1</sup> on *September 8, 2021, 10:00am* at the *BAC Office, Administration Building, WVSU Calinog Campus, Calinog, Iloilo* and/or through video conferencing or webcasting *via google meet* which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before *10:00am of September 20, 2021*. Late bids shall not be accepted.



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8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on *September 20, 2021, 10:00am* at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *West Visayas State University Calinog Campus* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Margie A. Calar*

*BAC Secretariat*

*WVSU Calinog Campus, Calinog, Iloilo*

*Tel No.: (033) 330-1634 (106); Telefax: (033) 330-0210*

*Email address: [margie.calar@wvsu.edu.ph](mailto:margie.calar@wvsu.edu.ph)*

12. You may visit the following websites:

For downloading of Bidding Documents:

<https://philgeps.gov.ph/>

[http://calinog.wvsu.edu.ph/?page\\_id=162](http://calinog.wvsu.edu.ph/?page_id=162)

*Date: August 31, 2021*

**RONALD L. CASTIGADOR**

*BAC Chairperson*