

CONTRACT AGREEMENT

No. 2023-01-02

THIS AGREEMENT made this 13th day of January, 2023 between **West Visayas State University Calinog Campus** of Calinog, Iloilo, Philippines (hereinafter called "the Entity") represented by **ROSARIO CLARABEL C. CONTRERAS, Ph.D., Campus Administrator** of the one part and **Venson's Marketing** of 44 Jalandoni St., Iloilo City, Philippines (hereinafter called "the Supplier") represented by **DOLLY ANNE M. ZOLUAGA, Proprietress** of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Procurement of Office Supplies and Semi-Expendable Furniture and Fixtures with IB No. 2023-02** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **SIX HUNDRED NINETY-THREE THOUSAND TWO HUNDRED FORTY-NINE PESOS & 70/100 (PhP693,249.70)** (hereinafter called "the Contract Price").


NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:


1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements: Delivery Schedule: *Forty Five (45) calendar days*
 - ii. Technical Specifications;

Item No.	Description	Qty.	Unit	Unit Price (P)	Total Amount (P)
1	air freshener, aerosol, country garden, 320ml <i>Glade</i>	18	bottle	280.00	5,040.00
2	air freshener, aerosol, lemon, 280ml, <i>Glade</i>	3	bottle	280.00	840.00
3	alcohol, ethyl, 250ml with spray	10	bottle	90.00	900.00
4	alcohol, ethyl, 70% solution	8	gallon	409.00	3,272.00
5	alcohol, ethyl, 70% solution, 500ml	143	bottle	140.00	20,020.00
6	alcohol, isopropyl, 68%-70%, scented, 500ml	9	bottle	140.00	1,260.00
7	arch file, A4, 7.5 cm wide, black, <i>Tm</i>	10	piece	145.00	1,450.00
8	arch file, A4, 7.5 cm wide, blue, <i>Tm</i>	8	piece	130.00	1,040.00
9	arch file, A4, 7.5 cm wide, green, <i>Tm</i>	8	piece	145.00	1,160.00
10	ball pen, black, ordinary	211	piece	9.00	1,899.00
11	ball pen, black, retractable	430	piece	14.00	6,020.00
12	ball pen, blue, ordinary	15	piece	9.00	135.00
13	ball pen, blue, retractable	180	piece	14.00	2,520.00
14	ball pen, green, retractable	10	piece	15.00	150.00
15	ball pen, red, retractable	25	piece	15.00	375.00
16	bath soap, with germ protection, small, <i>Safeguard</i>	10	sachet	25.00	250.00
17	bathroom deodorizer, 50g, <i>Orchid</i>	7	piece	45.00	315.00
18	bathroom tissue, 2-ply, 12 rolls/pack, <i>Femme</i>	37	pack	160.00	5,920.00
19	battery, AA, <i>Eveready</i>	94	piece	33.00	3,102.00
20	battery, AAA, 2pc./pack, <i>Eveready</i>	72	pack	76.00	5,472.00
	Total carried forward				61,140.00

Venson's Marketing
By: 
DOLLY ANNE M. ZOLUAGA
Proprietress


HYACINTH M. PEÑARLORIDA, CPA
Accountant I/ Chief, Finance Division


RONALD L. CASTIGADOR
Administrative Officer IV/ Chief, Admin. Division

West Visayas State University-Calinog Campus
By: 
ROSARIO CLARABEL C. CONTRERAS, Ph.D.
Campus Administrator

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Item No.	Description	Qty.	Unit	Unit Price (P)	Total Amount (P)
Total brought forward					61,140.00
21	bleach, 900ml, <i>Zonrox</i>	4	bottle	100.00	400.00
22	board/ specialty paper, long, white, <i>Veco</i>	4	pack	50.00	200.00
23	board/vellum paper, long, cream, <i>Veco</i>	50	pack	60.00	3,000.00
24	bond paper, A4, s.20	114	ream	230.00	26,220.00
25	bond paper, short, s.20	29	ream	220.00	6,380.00
26	broom reed (walis tambo)	14	piece	200.00	2,800.00
27	calculator, 12 digits, <i>Casio</i>	8	piece	536.00	4,288.00
28	certificate jacket, black, A4	51	piece	40.00	2,040.00
29	class record	20	piece	25.00	500.00
30	clear book, long, black	30	piece	95.00	2,850.00
31	clip, back fold, 19mm	65	box	36.00	2,340.00
32	clip, back fold, 3/4"	7	box	20.00	140.00
33	clip, back fold, 41mm	6	box	88.00	528.00
34	comb ring binder, 1/2", 1m long	34	piece	23.00	782.00
35	comb ring binder, 3/4", 1m long	23	piece	36.00	828.00
36	cork board, 2'x3'	1	piece	825.00	825.00
37	correction pen, <i>Joy</i>	7	piece	72.00	504.00
38	correction tape, <i>Joy</i>	140	piece	25.00	3,500.00
39	curtain rod with bracket, 120cm, size: 3/4"	4	set	1,840.00	7,360.00
40	cutter blade refill, big, 10pcs./box, <i>MGK</i>	6	box	70.00	420.00
41	cutter knife, big	16	piece	31.00	496.00
42	digital clock, rechargeable, with time & date	1	unit	996.00	996.00
43	dishwashing liquid, 250ml, <i>Smart</i>	33	bottle	67.00	2,211.00
44	disinfectant spray, 170g, <i>Lysol</i>	2	bottle	250.00	500.00
45	disinfectant spray, 538g, <i>Lysol</i>	21	bottle	518.00	10,878.00
46	document tray, 5-layer desk file organizer, metal	4	piece	777.50	3,110.00
47	doormat, cloth	14	piece	50.00	700.00
48	doormat, non-slip, plastic	4	piece	192.00	768.00
49	duster, micro fiber	1	piece	120.00	120.00
50	dustpan, plastic	4	piece	95.00	380.00
51	electric wire moulding cable (16mmx16mmx2440mm)	4	piece	198.00	792.00
52	electrical outlet, 4-gang, spring type	3	piece	150.00	450.00
53	envelope, expanding, long, brown, with tie, <i>Cosmic</i>	730	piece	15.00	10,950.00
54	envelope, expanding, long, maroon, with tie, <i>Cosmic</i>	20	piece	17.00	340.00
55	envelope, long, brown, <i>Advance</i>	50	piece	6.00	300.00
56	eraser for blackboard, <i>MGK</i>	57	piece	35.00	1,995.00
57	extension cord, 4-5 individual switch, 3-5m	1	piece	1,670.00	1,670.00
58	extension cord, 6 universal sockets	3	piece	1,065.00	3,195.00
59	fabric conditioner, <i>Downy</i>	32	sachet	8.90	284.80
60	face mask, KF94	6	pack	50.00	300.00
61	face mask, surgical, disposable	59	box	130.00	7,670.00
62	facial tissue, 3-ply, 400s, <i>Femme</i>	5	box	113.00	565.00
63	feather duster	9	piece	35.00	315.00
64	filing box, black	61	piece	95.00	5,795.00
65	filing box, blue	5	piece	110.00	550.00
66	filing box, green	47	piece	100.00	4,700.00
67	filing box, red	301	piece	106.00	31,906.00
Total carried forward					218,981.80

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Proprietress


HYACINTH M. PEÑAFLORIDA, CPA
Accountant I/ Chief, Finance Division


RONALD L. CASTIGADOR
Administrative Officer IV/ Chief, Admin. Division


West Visayas State University Calinog Campus
By: 
ROSARIO CLARABEL C. CONTRERAS, Ph.D.
Campus Administrator

Item No.	Description	Qty.	Unit	Unit Price (P)	Total Amount (P)
Total brought forward					218,981.80
68	first aid kit	1	kit	1,600.00	1,600.00
69	folder, long, expanding, dark blue, <i>Prime</i>	50	piece	19.00	950.00
70	folder, long, expanding, green, <i>Prime</i>	20	piece	19.00	380.00
71	folder, long, expanding, white, <i>Prime</i>	33	piece	20.00	660.00
72	folder, long, white/cream, <i>Cupstock</i>	1545	piece	7.30	11,278.50
73	folder, short, white/cream, <i>Cupstock</i>	442	piece	5.50	2,431.00
74	garbage bag, medium, 10s, black, <i>Seal</i>	16	pack	60.00	960.00
75	garbage bin, big, red	2	piece	300.00	600.00
76	garbage bin, plastic, small, with cover	5	piece	211.00	1,055.00
77	glass/ multi-surface cleaner, 500ml	10	bottle	219.00	2,190.00
78	gloves, surgical, disposable	2	box	700.00	1,400.00
79	glue gun, small, <i>MGK</i>	3	piece	290.00	870.00
80	glue stick, small, 25pcs/bundle, <i>MGK</i>	10	bundle	24.00	240.00
81	glue stick, twistable, paste, 22g	2	piece	113.00	226.00
82	glue, 130g, <i>Elmers</i>	27	bottle	61.00	1,647.00
83	glue, washable, gel, 118ml	20	bottle	61.00	1,220.00
84	hand wash, 500ml, lavender scent	6	bottle	233.00	1,398.00
85	hand wash, 500ml, melon scent	3	bottle	190.00	570.00
86	HDMI cable/connector, 5m	1	piece	1,380.00	1,380.00
87	highlighter, yellow	16	piece	26.00	416.00
88	highlighter, yellow green	33	piece	22.00	726.00
89	index card, 5x8", 100s	6	pack	70.00	420.00
90	laminating film, A4, 100s	1	pack	850.00	850.00
91	laundry soap, powder, 1kg/pack	1	pack	70.00	70.00
92	logbook, 300 pages, <i>Advantage</i>	21	piece	99.00	2,079.00
93	mailing envelope, white, long, <i>Advance</i>	406	piece	1.40	568.40
94	measuring tape, steel, 7.5m	2	piece	170.00	340.00
95	mop with wooden handle	1	piece	300.00	300.00
96	multi insect killer, 500ml, <i>Baygon</i>	7	bottle	419.00	2,933.00
97	muriatic acid, concentrated, 100ml	3	bottle	60.00	180.00
98	notepad, stick-on, 3 colors per set, <i>Joy</i>	21	pad	85.00	1,785.00
99	notepad, stick-on, 4 neon colors per set, .8x3cm	5	pad	60.00	300.00
100	notepad, stick-on, 5 colors per set, .8x3cm	13	pad	110.00	1,430.00
101	notepad, stick-on, 8 colors per set	5	pad	65.00	325.00
102	padlock, 50mm, <i>Yale</i>	3	piece	495.00	1,485.00
103	padlock, 80mm, <i>Yale</i>	4	piece	450.00	1,800.00
104	paint marker, black	1	piece	398.00	398.00
105	paint marker, white	1	piece	398.00	398.00
106	paper clip, plastic, big, <i>MGK</i>	40	box	28.00	1,120.00
107	paper clip, plastic, small, <i>MGK</i>	41	box	14.00	574.00
108	paper fastener, plastic, 10s/pack, <i>Pisces</i>	22	pack	58.00	1,276.00
109	paper fastener, plastic, extended	14	box	155.00	2,170.00
110	paper fastener, plastic, good quality	64	box	42.00	2,688.00
111	paper towel, <i>Femme</i>	2	roll	53.00	106.00
112	parchment paper, <i>Veco</i>	2	pack	73.00	146.00
113	pencil # 1, 12pcs./box, <i>Mongol</i>	2	box	100.00	200.00
114	pencil # 2, 12pcs./box, <i>Mongol</i>	19	box	99.00	1,881.00
115	permanent marker, black, broad, <i>Pilot</i>	3	piece	40.00	120.00
116	permanent marker, black, fine, <i>Pilot</i>	14	piece	46.00	644.00
Total carried forward					277,765.70

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 Campus Administrator

Item No.	Description	Qty.	Unit	Unit Price (P)	Total Amount (P)
	Total brought forward				277,765.70
117	photo paper, glossy, A4, 20s, <i>Jojo</i>	44	pack	50.50	2,222.00
118	photo paper, matte, A4, 20s, <i>Jojo</i>	31	pack	85.00	2,635.00
119	picture frame, 8.5x13", black	1	piece	152.00	152.00
120	plier set, 3-in-1 (combination plier: 8", cutter plier: 8", long nose: 8")	1	set	500.00	500.00
121	protective grip rubber gloves, cut resistant (3.93"x8.5")	1	pair	298.00	298.00
122	puncher, 2-holes, <i>Wells</i>	10	piece	298.00	2,980.00
123	puncher, 3 holes	5	piece	590.00	2,950.00
124	push pins, <i>MGK</i>	10	box	30.00	300.00
125	PVC cable tray/ duct slotted (2.0mx50mmx50mm)	1	piece	650.00	650.00
126	receiving tray, steel, 2 layers, black	5	piece	470.00	2,350.00
127	receiving tray, steel, 3 layers, black, <i>Tm</i>	4	piece	645.00	2,580.00
128	rubber band, big	11	box	28.90	317.90
129	ruler, plastic, 12", <i>MGK</i>	10	piece	4.00	40.00
130	sando bag, large	4	pack	166.00	664.00
131	scissors, 8", <i>Master</i>	17	piece	70.00	1,190.00
132	screw driver bit set, multifunction repair tool (115 in one set)	1	set	2,995.00	2,995.00
133	screw driver set, Philips {1/8 x 3 - (-0x75mm); 3/16x4 - (-1x100mm); 1/4x1-1/2 - (-2x38mm)}; Flat {1/4x1-1/2 - (6.5x38mm); 1/8x3 - (3x75mm); 3/16x4-(5x100mm)}	1	set	998.00	998.00
134	sign pen, .3mm, black, good quality, <i>Pilot</i>	71	piece	85.00	6,035.00
135	sign pen, .3mm, black, liquid/ gel ink, <i>My gel</i>	50	piece	48.00	2,400.00
136	sign pen, .3mm, blue, good quality	15	piece	91.00	1,365.00
137	sign pen, .3mm, red, good quality	5	piece	81.00	405.00
138	sign pen, .5mm, black, good quality	36	piece	86.00	3,096.00
139	sign pen, .5mm, black, liquid/ gel ink, <i>My gel</i>	99	piece	29.00	2,871.00
140	sign pen, .5mm, blue, good quality	10	piece	86.00	860.00
141	sign pen, .5mm, blue, liquid/ gel ink, <i>My gel</i>	31	piece	33.00	1,023.00
142	stain remover/ multi-purpose bleach, 1000ml, <i>Zonrox</i>	2	bottle	50.00	100.00
143	stamping pad ink, blue, 150ml, <i>Joy</i>	2	bottle	204.00	408.00
144	stamping pad ink, purple, 150ml, <i>Joy</i>	6	bottle	186.00	1,116.00
145	stamping pad, big, using purple ink, <i>Joy</i>	10	pad	120.00	1,200.00
146	staple remover, <i>Uk</i>	10	piece	45.00	450.00
147	staple wire # 35, <i>Uk</i>	43	box	40.00	1,720.00
148	staple wire, heavy duty, 23/10, #0015	2	box	135.00	270.00
149	staple wire, heavy duty, 23/13, #0013	9	box	36.50	328.50
150	staple wire, heavy duty, 23/17, #0017	2	box	57.00	114.00
151	stapler #35 with staple remover, <i>Joy</i>	16	piece	260.00	4,160.00
152	stapler, long arm, heavy duty, metal, using #35 staple wire, <i>Joy</i>	1	piece	338.00	338.00
153	sticker paper, green, A4, glossy	5	pack	58.00	290.00
154	sticker paper, white, A4, glossy	10	pack	58.00	580.00
155	sticker paper, white, A4, matte	32	pack	52.00	1,664.00
156	sticker paper, white, short, glossy	6	pack	50.00	300.00
157	sticker paper, white, short, matte	3	pack	50.00	150.00
158	sticky labels "Please sign here", 0.5", 5 colors/ set	14	set	135.00	1,890.00
	Total carried forward				334,721.10

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Campus Administrator

Item No.	Description	Qty.	Unit	Unit Price (P)	Total Amount (P)
Total brought forward					334,721.10
159	storage box with lid & wheel, stackable, transparent, heavy duty, 95L, measurement: 70cm x 52cm X 43cm, <i>Mega box</i>	5	piece	1,000.00	5,000.00
160	tape, double-sided, 0.5"	34	roll	17.00	578.00
161	tape, double-sided, 1"	52	roll	33.00	1,716.00
162	tape, duct, black, 2"	20	roll	200.00	4,000.00
163	tape, duct, gray, 2"	1	roll	200.00	200.00
164	tape, packaging, brown, 48mm	9	roll	39.00	351.00
165	tape, packaging, clear, 48mm	3	roll	40.00	120.00
166	tape, transparent, 0.5"	8	roll	7.00	56.00
167	tape, transparent, 24mm (1")	46	roll	25.00	1,150.00
168	tape, transparent, 48mm (2")	30	roll	30.00	900.00
169	telephone wire	15	meter	50.00	750.00
170	thumb tacks, <i>Tm</i>	27	box	8.80	237.60
171	toilet bowl brush	2	piece	135.00	270.00
172	toilet bowl cleaner, 500ml	10	bottle	220.00	2,200.00
173	tornado mop microfiber refill	2	piece	280.00	560.00
174	tox/ expand nails with screw, 10mm, 50pcs/box	3	box	150.00	450.00
175	universal socket adapter; input voltage: 100-240V; with switch; current: 10A, <i>Royu</i>	6	piece	77.00	462.00
176	whiteboard marker, black, <i>Pilot</i>	174	piece	77.00	13,398.00
177	whiteboard marker, blue, <i>Pilot</i>	2	piece	75.00	150.00
178	whiteboard, 2'x3'	1	piece	400.00	400.00
179	alcohol dispenser, infrared, auto spray	1	piece	3,795.00	3,795.00
180	chair, with tablet arm, plastic, granite white	61	piece	1,695.00	103,395.00
181	conference table, 10-seater, walnut	1	unit	24,200.00	24,200.00
182	desk fan, rechargeable, blade: 14"; speed: 3 with switch control	1	unit	2,800.00	2,800.00
183	electric fan , rechargeable, with lights; Operating voltage: 230V AC 60Hz; Battery type: 6V 4.5Ah lead-acid battery; Charging time: 12-15 hours; LED usage duration: 50 hours; Fan usage duration: 25 hours (low), 10 hours (mid), 3 hours (high); Dimension: 360x158x365mm, <i>Hanabishi</i>	2	unit	2,000.00	4,000.00
184	emergency light , operating voltage: 220-240V AC 50/60Hz; Lamp: 2 heads-24pcs. bright LED; Battery type: 6V 4.5Ah sealed lead acid battery; Charging time: 20-24 hours; Usage duration: 17 hours (2 heads), <i>Firefly</i>	1	unit	2,300.00	2,300.00
185	ergonomic executive chair, black	1	piece	6,450.00	6,450.00
186	laminating machine 6in1; hot cold laminator A3IA4 size, with rotary trimmer, corner rounder); max media width: 330mm; laminating pouch thickness: 80 to 125 microns; laminating speed: 250mm per minute; max laminating thickness: 0.5mm; preheating time: 3-5 minutes; cutting styles: 3in1 rotary blade; max cutting cap: 3sheets/paper; product dimension: 420x145x100mm; weight: 1.8kg; power supply: 220V, 50HZ; rated input power: 365W 1.6A; indicator elements: LED power (red)/ LED ready (green); features: ABS switch	1	unit	3,995.00	3,995.00
Total carried forward					518,604.70

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Item No.	Description	Qty.	Unit	Unit Price (P)	Total Amount (P)
Total brought forward					518,604.70
187	magazine stand with powder & steel frame, color: light gray; dimension: LxWxH: .90x.35x1.85cm; 5 shelves for storage and flippable front shelves	1	unit	8,000.00	8,000.00
188	Sofa, 3-seater measurement: W175-185 x D72-79 x H84-88cm; materials: wood frame, upholstery; base/legs: plastic/ steel; special feature: fixed seat and back cushions; color: light blue	1	unit	9,990.00	9,990.00
189	stapler, heavy duty, for bookbinding, stapling cap: 120 sheets; metal; staple size: 24/6; weight: 1000g; dimension: 28x5x18cm, Joy	2	piece	1,180.00	2,360.00
190	steel cabinet, powder-gray, 4 drawers	9	unit	9,000.00	81,000.00
191	telephone, landline (for extension line)	1	piece	1,295.00	1,295.00
192	whiteboard, 4'x8', with aluminum frame	18	piece	4,000.00	72,000.00
TOTAL					693,249.70

- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins

- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted, including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract; and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **SIX HUNDRED NINETY THREE THOUSAND TWO HUNDRED FORTY NINE PESOS & 70/100 (Php 693,249.70)** or such other sums as may be ascertained, Venson's Marketing agrees to supply and deliver Office Supplies and Semi-Expendable Furniture and Fixtures in accordance with his/her/its Bid.

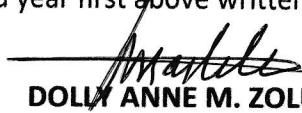
4. The West Visayas State University Calinog Campus agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

CONTRACT AGREEMENT

No. 2023-01-02

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ROSARIO CLARABEL C. CONTRERAS, Ph.D.
Campus Administrator



DOLLY ANNE M. ZOLUAGA
Proprietress


for:
West Visayas State University Calinog Campus

for:
Venson's Marketing

SIGNED IN THE PRESENCE OF

Certified funds availability:


RONALD L. CASTIGADOR
Administrative Officer IV/ Chief, Administrative
Division


HYACINTH M. PEÑAFLORES, CPA
Accountant I/ Chief, Finance Division

Contract Amount: Php 693,249.70
OBR/ BURS No.: 2023-101-01-004
Dated: 03-Jan-23
RC: _____
Source: _____
 Fund 101: BOR Reso. No. 158-E-2022
 Fund 164: BOR Resolution No.: _____
 Fund 184: Project Name: _____

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES
(CITY OF ILOILO-----) S. S.

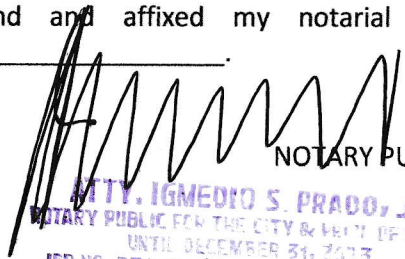
BEFORE ME, A Notary Public for and in ILOILO CITY on this _____ personally appeared,

NAME	GOVERNMENT ISSUED ID	DATE/ PLACE OF ISSUE
ROSARIO CLARABEL C. CONTRERAS, Ph.D.	SCHOOL ID NO. 001006	October 22, 2019/ Iloilo City, Philippines
DOLLY ANNE M. ZOLUAGA		

Known to me to be the same person who executed the foregoing instrument and acknowledgment to me that the same is their free act and voluntary deed of the herein represented.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this _____ at ILOILO CITY.

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Book No. 1221
Series of 2023


NOTARY PUBLIC
ATTY. IGMEDIO S. PRADO, JR.
NOTARY PUBLIC FOR THE CITY & PROVINCE OF ILOILO
UNTIL DECEMBER 31, 2023
IBP NO. 254650, 12/25-2022, ILOILO CITY
IPTR NO. 6084242, 11/27/2022, ILOILO CITY
NOT. REG. NO. 36, ROLL NO. 25983
MCLE VII: 0009676 VALID UNTIL 04/1/2027
VIN: 117-355-747