

# CONTRACT AGREEMENT

No. 2023-01-03

THIS AGREEMENT made this 13<sup>th</sup> day of January, 2023 between **West Visayas State University Calinog Campus** of Calinog, Iloilo, Philippines (hereinafter called "the Entity") represented by **ROSARIO CLARABEL C. CONTRERAS, Ph.D., Campus Administrator** of the one part and **OXORD Computer Solutions & Repair Center** of Arnaldo Boulevard, Roxas City, Capiz, Philippines (hereinafter called "the Supplier") represented by **ROSELYN D. DOLFO, Proprietress** of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Procurement of ICT-Related Office Supplies with IB No. 2023-03** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum OF **TWO HUNDRED TWENTY SEVEN THOUSAND FIVE HUNDRED TWO PESOS (P227,502.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - a. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements: Delivery Schedule: *Thirty (30) calendar days*
    - ii. Technical Specifications;

Item No.	Description	Qty	Unit	Unit Price (P)	Total Amount (P)
1	ink refill, Epson T6641, Black, <i>Epson</i>	191	bottle	260.00	49,660.00
2	ink refill, Epson T6642, Cyan, <i>Epson</i>	16	bottle	275.00	4,400.00
3	ink refill, Epson T6643, Magenta, <i>Epson</i>	15	bottle	275.00	4,125.00
4	ink refill, Epson T6644, Yellow, <i>Epson</i>	15	bottle	275.00	4,125.00
5	ink refill, Epson L3110 003, Black, <i>Epson</i>	18	bottle	260.00	4,680.00
6	ink refill, Epson L3110 003, Cyan, <i>Epson</i>	8	bottle	275.00	2,200.00
7	ink refill, Epson L3110 003, Magenta, <i>Epson</i>	8	bottle	275.00	2,200.00
8	ink refill, Epson L3110 003, Yellow, <i>Epson</i>	8	bottle	275.00	2,200.00
9	ink cart, Canon, 810, black, <i>Canon</i>	12	cart	1,040.00	12,480.00
10	ink cart, Canon, 811, colored, <i>Canon</i>	7	cart	1,315.00	9,205.00
11	ink refill, HP GT53, 1VV22A, black, 90ml, <i>HP</i>	13	bottle	275.00	3,575.00
12	ink refill, HP GT52, MOH54A, cyan, 70ml, <i>HP</i>	9	bottle	290.00	2,610.00
13	ink refill, HP GT52, MOH55A, magenta, 70ml, <i>HP</i>	9	bottle	290.00	2,610.00
14	ink refill, HP GT52, MOH56A, yellow 70ml, <i>HP</i>	8	bottle	290.00	2,320.00
15	ink refill, Brother, BT-60D, Black, <i>Brother</i>	3	bottle	390.00	1,170.00
16	ink refill, Brother, BT-5000M, Magenta, <i>Brother</i>	3	bottle	390.00	1,170.00
17	ink refill, Brother, BT-5000C, Cyan, <i>Brother</i>	3	bottle	390.00	1,170.00
18	ink refill, Brother, BT-5000Y, Yellow, <i>Brother</i>	3	bottle	390.00	1,170.00
19	ink cart, Canon LBP 2900, #303, <i>Canon</i>	2	cart	3,995.00	7,990.00
20	toner for photocopier, Sharp AR-7024, <i>Sharp</i>	2	cart	4,150.00	8,300.00
21	anti-static mat, 1.0m x 2.0m, <i>ESD</i>	1	piece	600.00	600.00
22	cable tie, 4x200mm, black, 100pcs/pack	2	pack	175.00	350.00
	<b>Balance carried forward.....</b>				<b>128,310.00</b>

OXORD Computer Solutions & Repair Center

By:

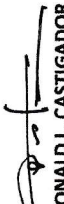
  
**ROSELYN D. DOLFO**  
 Proprietress

West Visayas State University Calinog Campus

By:

  
**ROSARIO CLARABEL C. CONTRERAS, Ph.D.**  
 Campus Administrator


  
**HYACINTH M. PEÑAFLORES, CPA**  
 Accountant I/ Chief, Finance Division

  
**RONALD L. CASTIGADOR**  
 Administrative Officer IV/ Chief, Admin. Division

# CONTRACT AGREEMENT

No. 2023-01-03

OXORD Computer Solutions & Repair Center

By:   
**ROSELYN D. DOLFO**  
 Proprietress

  
**HYACINTH M. PENAFLORES, CPA**  
 Accountant I/ Chief, Finance Division

  
**RONALD L. CASTIGADOR**  
 Administrative Officer IV/ Chief, Admin. Division

West Visayas State University Calinog Campus

By:   
**ROSARIO CLARABEL C. CONTRERAS, Ph.D.**  
 Campus Administrator

Item No.	Description	Qty	Unit	Unit Price (P)	Total Amount (P)
<b>Balance brought forward.....</b>					<b>128,310.00</b>
23	compressed canned air duster for desktop computer, 400ml	7	bottle	200.00	1,400.00
24	<b>Computer speaker</b> Total power output: RMS 0.6 x 2 THD + N (testing level): 10% signal to noise ratio: 80dBA Frequency response: 150Hz-20KHz Input sensitivity: 250mV Input impedance Audio Input type: 3.5mm stereo line-in, USB, PC sound card, headphone jack Adjustment: Volume control Speaker unit: 50mm x 90mm, magnetically shielded, 4 Control panel: Power, master volume control <b>Offer: Edifier</b>	2	piece	900.00	1,800.00
25	desktop cleaning kit (with cleaning agent, soft brush, bristle brush, key puller, puller, elbow pinch, leather blowing & storage bag) <b>Offer: Superclean</b>	1	set	490.00	490.00
26	External hard drive, 1TB, 2.5HDD, USB 3.0, <i>Western Digital</i>	5	piece	2,990.00	14,950.00
27	Fiber Home SC connector, <i>Fiberhome</i>	20	piece	90.00	1,800.00
28	flash drive, 32GB, <i>Kingston</i>	18	piece	345.00	6,210.00
29	HDMI cable, 5 meters	3	piece	480.00	1,440.00
30	<b>Headphone</b> speaker unit: 50mm; frequency response:20Hz-20KHz sensitivity: 100dB; Impedance:16ohm <b>Microphone</b> frequency response:100Hz-10KHz; sensitivity: -44dB <b>Cable</b> material: tangle-free braided cable cable length:200 cm; port: USB system requirement: windows 7/8/8.1/10, Mac OS X 220mm X 97mm X 195mm <b>Offer: A4Tech</b>	1	piece	999.00	999.00
31	keyboard, USB type, mechanical, <i>Aula</i>	1	piece	1,105.00	1,105.00
32	microfiber cleaning cloths, premium, 10pcs/pack	2	pack	150.00	300.00
33	Microsoft Office 365, license, <i>Microsoft</i>	2	unit	3,500.00	7,000.00
34	mouse pad, large desk, 70x30cm, color grey	7	piece	200.00	1,400.00
35	mouse, USB type, <i>Intex</i>	1	piece	150.00	150.00
36	mouse, wireless, 2.4GHz with USB receiver, 1000 DPI optical tracking, 18 month battery, ambidextrous, for PC, mac, laptop, color: blue, <i>Logitech</i>	1	piece	700.00	700.00
<b>Balance carried forward.....</b>					<b>168,054.00</b>



# CONTRACT AGREEMENT

No. 2023-01-03

OXORD Computer Solutions & Repair Center

By:   
**ROSELYN D. DELFO**  
 Proprietress

  
**HYACINTH M. PEÑAFLORES, CPA**  
 Accountant I/ Chief, Finance Division

  
**RONALD L. CASTIGADOR**  
 Administrative Officer IV/ Chief, Admin. Division

West Visayas State University Calinog Campus

By:   
**ROSARIO CLARABEL C. CONTRERAS, Ph.D.**  
 Campus Administrator

Item No.	Description	Qty	Unit	Unit Price (P)	Total Amount (P)
	<b>Balance brought forward.....</b>				<b>168,054.00</b>
37	<b>Printer; 3 in 1</b> print, scan, copy, inkjet built in eco tank system printing resolution: 5760 x 1440 DPI <b>Offer: Epson</b>	1	unit	9,650.00	<b>9,650.00</b>
38	<b>Printer; 4 in 1</b> Print, Scan, Copy, Fax Automatic document feeder; copy quality: draft/standard/ best quality: max copy size legal; USB 2.0 <b>Offer: Epson</b>	1	unit	15,500.00	<b>15,500.00</b>
39	SD card reader, 2 in 1, micro & USB, <i>Siyoteam</i>	1	unit	150.00	<b>150.00</b>
40	UPS, 1000VA, <i>Fortress</i>	2	unit	3,250.00	<b>6,500.00</b>
41	UPS, 650VA, <i>Fortress</i>	1	unit	1,750.00	<b>1,750.00</b>
42	USB hub, 3.0, 7 ports	3	piece	1,100.00	<b>3,300.00</b>
43	<b>Web Camera</b> with built in Mic., 1080P, full HD, <i>A4Tech</i>	4	unit	1,150.00	<b>4,600.00</b>
44	<b>Windows 10 Pro, 64 bit, single license, lifetime</b> System requirements: Minimum storage drive space: 20GB Minimum RAM: 2GB Minimum processor speed: 1GHz Minimum Direct requirement: 9.0 Minimum display resolution requirement: 800 * 600 pixels <b>Offer: Microsoft</b>	2	unit	8,999.00	<b>17,998.00</b>
	<b>TOTAL .....</b>				<b>227,502.00</b>

- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any

- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted, including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract; and the Bidder's conforme thereto; and

# CONTRACT AGREEMENT

No. 2023-01-03

- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of *TWO HUNDRED TWENTY SEVEN THOUSAND FIVE HUNDRED TWO PESOS (P227,502.00) Only* or such other sums as may be ascertained, *OXORD Computer Solutions & Repair Center* agrees to *supply and deliver ICT-Related Office Supplies* in accordance with his/her/its Bid.
4. The *West Visayas State University Calinog Campus* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ROSARIO CLARABEL C. CONTRERAS, Ph.D.**  
*Campus Administrator*


for:  
*West Visayas State University Calinog Campus*

  
**ROSELYND D. DOLFO**  
*Proprietress*

for:  
*OXORD Computer Solutions & Repair Center*

## SIGNED IN THE PRESENCE OF

  
**RONALD L. CASTIGADOR**  
Administrative Officer IV/  
Chief, Administrative Division

**Certified funds availability:**  
  
**HYACINTH M. PEÑAFLORIDA, CPA**  
Accountant I/ Chief, Finance Division

Contract Amount: PhP 227,502.00  
OBR/ BURS No.: 2023-101-01-0003  
Dated: January 3, 2023  
RC: 101-630-05-02

### Source:

- Fund 101: BOR Reso. No. 158-E-2022  
 Fund 164: BOR Resolution No.: \_\_\_\_\_  
 Fund 184: Project Name: \_\_\_\_\_

**CONTRACT AGREEMENT**

No. 2023-01-03

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES  
(CITY OF ROXAS CITY) S. S.

BEFORE ME, A Notary Public for and in ROXAS CITY, CAPIZ on this 13 JAN 2023  
personally appeared,

NAME	GOVERNMENT ISSUED ID	DATE/ PLACE OF ISSUE
ROSARIO CLARABEL C. CONTRERAS, Ph.D.	SCHOOL ID NO. 001006	October 22, 2019/ Iloilo City, Philippines
ROSELYN D. DOLFO		

Known to me to be the same person who executed the foregoing instrument and acknowledgment to me that the same is their free act and voluntary deed of the herein represented.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this 13 JAN 2023 at ROXAS CITY, CAPIZ

No. 524  
Page No. 106  
Book No. XXIV  
Series of 2023

**ATTY. MARITON M. DELA CRUZ**  
Notary Public  
Notarial Commission No. 04-22  
For and in the City of Roxas and Province of Capiz  
Valid Until 31 December 2023  
ROLL NO. 42764 MANILA 05-5-98  
PTR No. 4532489/12-20-22  
IBP No. 251177/12-16-22  
MCLE COMPLIANCE NO. VII-0000993  
Valid Until April 14, 2025  
Inzo Arnaldo Street, Roxas City

OXORD Computer Solutions & Repair Center

By:   
ROSELYN D. DOLFO  
Proprietress

  
HYACINTH M. PEÑAFORIDA, CPA  
Accountant I/ Chief, Finance Division

  
RONALD L. CASTIGADOR  
Administrative Officer IV/ Chief, Admin. Division

West Visayas State University Calinog Campus

By:   
ROSARIO CLARABEL C. CONTRERAS, Ph.D.  
Campus Administrator