



# West Visayas State University

(Formerly Iloilo Normal School)

**CALINOG CAMPUS**

**Procurement Office**

Brgy. Simsiman, Calinog, Iloilo, Philippines 5040

\* Trunkline: (063) (033) 330 1634 loc 106 \* Telefax No.: (033) 330-0210

\* Website: [www.wvsu.edu.ph](http://www.wvsu.edu.ph) \* Email Address: [calinog.cpo@wvsu.edu.ph](mailto:calinog.cpo@wvsu.edu.ph)



## NOTICE TO PROCEED

No. 2023-01-03

January 17, 2023

**ROSELYN D. DOLFO**

Proprietor

**OXORD Computer Solutions & Repair Center**

Arnaldo Boulevard, Roxas City, Capiz

Dear Madam,

With the attached Contract Agreement having been approved, Notice is hereby given to **OXORD Computer Solutions & Repair Center** that work may proceed on the **Procurement of ICT-Related Office Supplies** upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the West Visayas State University Calinog Campus.

Very truly yours,

**ROSARIO CLARABEL C. CONTRERAS, Ph.D.**

Campus Administrator

I acknowledge receipt of this Notice on January 18, 2023

Name of the Representative of the Bidder: JANELLY BIONA

Authorized Signature: