



West Visayas State University

(Formerly Iloilo Normal School)

POTOTAN CAMPUS

Brgy. Cau-ayan, Pototan, Iloilo

Telefax No.: (033)-529-8716 / 529-7227

Email Address: pototan.bac@wvsu.edu.ph



INVITATION TO BID FOR
PROCUREMENT OF SECURITY SERVICES (NINE (9)
SECURITY GUARDS FOR SIX (6) MONTHS)
IB NO. 2024-008

1. The West Visayas State University – Pototan Campus, through the Fund 164 (Special Trust Fund, F.Y. 2024) intends to apply the sum of Nine Hundred Sixty Thousand Pesos and No Centavos (PhP960,000.00) being the ABC to payments under the contract for Procurement of Security Services (Nine (9) Security Guards for Six (6) Months) with IB No. 2024-008. Bids received in excess of the ABC shall be automatically rejected at bid opening.
 2. The West Visayas State University – Pototan Campus now invites bids for the above Procurement Project. Delivery of the Goods is required by Six (6) Months. Bidders should have completed, within 2 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from West Visayas State University – Pototan Campus, BAC Secretariat Office and inspect the Bidding Documents at the address given below during 8:00 A.M. to 5:00 P.M.
 5. A complete set of Bidding Documents may be acquired by interested Bidders on May 21, 2024 – June 10, 2024 from 8:00 A.M. to 5:00 P.M. from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (PhP1,000.00) Only*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person, by facsimile, or through electronic means*.
 6. The West Visayas State University – Pototan Campus will hold a Pre-Bid Conference¹ on May 29, 2024; 10:00 A.M. at Audio-Visual Center, WVSU-PC which shall be open to prospective bidders.
 7. Bids must be duly received by the BAC Secretariat through **manual submission at the office address indicated below** on or before June 10, 2024. Late bids shall not be accepted.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **June 10, 2024; 10:00 A.M.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **West Visayas State University – Pototan Campus** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

DR. VEVERLY T. TALEON
Head, BAC Secretariat
WVSU – Pototan Campus
Brgy. Cau-ayan, Pototan, Iloilo
Telephone No.: 529-7227

12. You may visit the following websites:

For downloading of Bidding Documents:
<https://wvsu.edu.ph/bids-and-awards-committee/>

May 21, 2024



ROWENA P. PENDON, Ed. D.
BAC, Chairperson