	GUIDELINES FOR REQUEST OF THE REVISION OF THE CURRICULUM	Document No.:	WVSU-ODI-SOI-01-F02
		Issue No.:	1
		Revision No.:	2
	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity:	March 11, 2022
		Issued by:	ODI
		Page No.:	Page 1 of 5

The revision of the curriculum is applicable only to entering freshmen and new students of the intended academic year

A. Definition of the Proposed Revision of an existing Degree Program

- Full and exact name:
Existing Program: _____
Proposed Revised Program: _____
- Year and semester of intended implementation: _____
- Names of department/division, college/school and campus that would offer the revised program/major/specialization
Department/Division: _____
College/ School: _____
Campus: _____

B. Rationale for the Revision of the existing curricular program:

C. Curriculum


- Comparison of Existing and Proposed Revision of Curriculum per year level and semester

Existing (Old) Curriculum	Proposed Revision of Curriculum
Format follows IC.1 (Distribution of subjects per semester and year level)	Format follows IC.1 (Distribution of subjects per semester and year level)
Total Units	

- Comparison of the Proposed Revision of Curriculum with Existing Curriculum and CMO

A. Summary of Units per Area

Courses	Existing (Old) Curriculum	CMO No. _____ Series of _____	Proposed Revision of Curriculum
General Education Courses			
Core Courses			
Major Courses			
Professional Education			

	GUIDELINES FOR REQUEST OF THE REVISION OF THE CURRICULUM	Document No.:	WVSU-ODI-SOI-01-F02
		Issue No.:	1
		Revision No.:	2
	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity:	March 11, 2022
		Issued by:	ODI
		Page No.:	Page 2 of 5

Courses			
Elective Courses			
Mandated Courses (PE, NSTP)			
Total			

Note: For graduate school, the clustering of courses may differ.

B. Summary of List of Courses per Area

Courses	Existing (Old) Curriculum	CMO No. _____ Series of _____	Proposed Curriculum
General Education Courses	Course A (3,0) Course B (2,1)	Course A (3,0) Course B (2,1)	Course A (3,0) Course B (2,1)
Core Courses			
Major Courses			
Professional Education Courses			
Elective Courses			
PE Courses			
NSTP			
Total			

Note: For graduate school, the clustering of courses may differ.

3. Course description/syllabus if new course is added to the existing curriculum:

4. Curriculum Mapping (Vertical and Horizontal Alignments)

Graduate School


- All courses must be vertically mapped with Program Outcomes and horizontally mapped with Teaching Learning Activities and Assessment Strategies.

Undergraduate

- All courses must be vertically mapped with Program Outcomes and horizontally mapped with Teaching Learning Activities and Assessment Strategies.

A. General Curriculum Mapping (Vertical Mapping of Courses and Program Outcomes)

Courses	Degree Program Outcomes					
	A	B	C	D	E	...
1. Course A						
2. Course B						

	GUIDELINES FOR REQUEST OF THE REVISION OF THE CURRICULUM	Document No.:	WVSU-ODI-SOI-01-F02
		Issue No.:	1
		Revision No.:	2
	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity:	March 11, 2022
		Issued by:	ODI
		Page No.:	Page 3 of 5

...						
-----	--	--	--	--	--	--

B. Detailed Curriculum Mapping (Vertical Mapping of Courses' Learning Outcomes and Program Outcomes)

Courses	Course Learning Outcomes	Degree/Program Outcomes					
		A	B	C	D	E	...
1. Course A	1.						
	2.						
	3.						
2. Course B	1.						
	2.						
	3.						
...							

C. Horizontal Mapping (Courses' Learning Outcomes in relation to Teaching Learning Activities and Assessment Strategies)

Courses	Course Learning Outcomes	Teaching and Learning Activities	Assessment Strategies
1. Course A	1.		
	2.		
	3.		
2. Course B	1.		
	2.		
	3.		
...			


D. Additional Resources Needed

1. Library Holdings

Title	Author	Year of Publication	Number of Volumes	
A. Books				
B. Journals				
C. Others				

2. Equipment (list of equipment and other instructional devices/aids)

List of Equipment	Number of Units (In good condition)	
A. Existing		
1.		

	GUIDELINES FOR REQUEST OF THE REVISION OF THE CURRICULUM	Document No.:	WVSU-ODI-SOI-01-F02	
		Issue No.:	1	
		Revision No.:	2	
	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity:	March 11, 2022	
		Issued by:	ODI	
		Page No.:	Page 4 of 5	

2.		
3.		
B. Proposed		Budget Needed
1.		
2.		
3.		

3. Physical Facilities needed for each year of the implementation within four years:

No. of Rooms Needed	Year of Implementation			
	1 st AY : _____	2 nd AY : _____	3 rd AY : _____	4 th AY : _____
Lecture Rooms				
Laboratory Rooms				

4. Faculty


Faculty Courses	Name	Educational Qualifications	Nature of Appointment (Permanent/Temporary)	Status (Fulltime/Part-time)	No. of years of Teaching Experience	Course to be taught	Professional License
A. General Education							
B. Professional							
C. Major							

Note:

- **There must be at least three (3) faculty members or more as the CMO requires in the specialization/major areas prior to offering of the program.**
All CHED requirements must be complied prior to application for Certificate of Program Compliance (COPC). The application to CHED will be signed by the University President.

References:

CHED RO6 Program and Standard Updates and Concerns for 2012
WVSU Existing Policy on Proposed Offering of New Program
CHED Program Application Checklist

	GUIDELINES FOR REQUEST OF THE REVISION OF THE CURRICULUM	Document No.:	WVSU-ODI-SOI-01-F02
		Issue No.:	1
		Revision No.:	2
	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity:	March 11, 2022
		Issued by:	ODI
		Page No.:	Page 5 of 5

Prepared by:

Reviewed By:

Proponent/s

Dean of the College/ Dean of Instruction
Local Curriculum Review Committee Chairperson

Noted by (For External Campus):

Campus Administrator