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Date

CHAIR, UNIVERSITY CURRICULUM REVIEW COMMITTEE

This University

Thru: The University Curriculum Core Committee

Sir/Madam:

Respectfully forwarding the following proposal/s to the University Curriculum Review Committee (UCRC) through University Curriculum Core Committee (UCCC). The proposal underwent review and deliberation of the Local Curriculum Review Committee on _____.

- 1.
- 2.
- 3.

Comments and suggestions of the LCRC are integrated in the revised copy as shown in the matrix attached.

Also, attached are the documents to support the conduct of the Local Review (i.e. minutes, program, invitation letters to experts/stakeholders, attendance, pictures).

Truly yours,

DAA/Dean
Chair, Local Curriculum Review Committee

Noted:

Campus Administrator
(For Satellite Campuses)