

	EVALUATION FORM FOR PRINTED INSTRUCTIONAL MATERIALS	Document No.	WVSU-ODI-SOI-05-F01	
		Issue No.	1	
		Revision No.	1	
	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity	September 6, 2022	
		Issued by:	ODI	
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Author/s: _____

Name/ Title of Instructional Material: _____

Type of Instructional Material: _____

Direction: Please encircle the number which best describes your evaluation of the Instructional Material using the scale below.

Numerical Value

4
3
2
1

Description

Very Acceptable (VA)
Acceptable (A)
Moderately Acceptable (MA)
Barely Acceptable (BA)

A. CONTENT

	BA (1)	MA (2)	A (3)	VA (4)	Remarks
The material....					
1. Is appropriate to the level of the students as reflected in the course syllabus.	1	2	3	4	
2. Contributes to the achievement of specific learning objective(s) of the course.	1	2	3	4	
3. Provides for the development of higher cognitive skills such as critical thinking, creativity, inquiry, problem solving, among others.	1	2	3	4	
4. Is free of ideological, cultural, religious, racial, and gender biases and prejudices.	1	2	3	4	
5. Promotes desirable values and traits.	1	2	3	4	
6. Is interesting to the students through provisions of engaging tasks.	1	2	3	4	
7. Provides adequate warning/cautionary notes in topics and activities where safety and health are of concern (if applicable)	1	2	3	4	
8. Provides substantial coverage of concepts, principles or salient issues as required by the course.	1	2	3	4	

TOTAL SCORE = _____ AREA MEAN = _____

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B. INSTRUCTIONAL QUALITY

1. Graphics/colors are used for appropriate instructional reasons.	1	2	3	4	
2. The material stimulates learner's creativity.	1	2	3	4	
3. Feedback on target learner's responses is employed.	1	2	3	4	
4. The rate and sequence of presentation and review are at the level of the target learners.	1	2	3	4	

TOTAL SCORE = _____ AREA MEAN = _____

C. TECHNICAL QUALITY

C.1. Prints

1. Font style and font size of letters are reader friendly.	1	2	3	4	
2. Spaces between letters and words facilitate reading	1	2	3	4	
3. Printing is of good quality (i.e. no broken letters, correct alignment, properly placed).	1	2	3	4	

C.2. Illustrations

The illustrations					
1. Are clear and of good quality.	1	2	3	4	
2. Clarify and supplement the text.	1	2	3	4	
3. Are properly labeled or provided with captions (if applicable).	1	2	3	4	
4. Have realistic and appropriate colors.	1	2	3	4	
5. Are culturally relevant.	1	2	3	4	

C.3. Design and Layouts

The design and lay-out...					
1. Observes a logical and clear arrangement	1	2	3	4	
2. Is simple but appealing	1	2	3	4	
3. Provides the necessary sections that may include and not limited to the Title Page, Preface, Table of Contents, References/Bibliography, and Appendices (resources among others in the material).	1	2	3	4	

TOTAL SCORE = _____ AREA MEAN = _____

D. PRESENTATION AND ORGANIZATION

1. The material contains engaging, interesting, and understandable activities.	1	2	3	4	
2. There is logical and smooth flow of ideas.	1	2	3	4	
3. Vocabulary level is adapted to target learner's experience and level of understanding.	1	2	3	4	

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4. Length of sentences is suited to the comprehension level of the target learners.	1	2	3	4	
5. Sentences and paragraph structures are varied and interesting to the target learners.	1	2	3	4	

TOTAL SCORE = _____ AREA MEAN = _____

E. ACCURACY AND UP-TO-DATEDNESS OF INFORMATION

1. Facts and concepts are accurate and up-to-date.	1	2	3	4	
2. Maps, graphs, and pictures are accurate.	1	2	3	4	
3. The material is devoid of grammatical/computational errors.	1	2	3	4	
4. The material is free of typographical and other minor errors (i.e. missing labels, wrong captions, misspelling, wrong punctuations, etc.	1	2	3	4	

TOTAL SCORE = _____ AREA MEAN = _____

F. ASSESSMENT (if applicable)

1. The material provides appropriate assessment tools.	1	2	3	4	
2. Assessment activity/ strategies are aligned with instructional objectives.	1	2	3	4	
3. The material provides a variety of assessment options/categories.	1	2	3	4	

TOTAL SCORE = _____ AREA MEAN = _____

Comments: _____

Over-all Mean Score:

Signature Over Printed Name of Evaluator

Date: _____