



SPMS Form 4: Office Performance Commitment & Review (OPCR) of Second Level Directors, School Directors, Department/Division Chairs of Colleges and Unit Heads

WEST VISAYAS STATE UNIVERSITY

Documents No.

WVSU-PDO-SOI-02-F04

Issue No.

1

Revision No.

0

Date of Effectivity:

August 1, 2018

Issued by:

UPDO

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I, _____ [name] _____, _____ [designation] _____, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the individual measures for the period _____.

[signature above printed name]

Date: _____

| | |
|--------------|--|
| RATING SCALE | <input type="checkbox"/> 5 - Outstanding |
| | <input type="checkbox"/> 4 - Very Satisfactory |
| | <input type="checkbox"/> 3 - Satisfactory |
| | <input type="checkbox"/> 2 - Unsatisfactory |
| | <input type="checkbox"/> 1 - Poor |

[illegible]

| | | | |
|---|--|-----------------------|----------------------------|
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|-----------------------------|------|-------------|--|------|-----------------|--|--|------|--|
| AVERAGE RATING | | | | | | | | | |
| STRATEGIC FUNCTIONS | | | | | | | | | |
| CORE FUNCTIONS | | | | | | | | | |
| SUPPORT FUNCTIONS | | | | | | | | | |
| TOTAL OVERALL RATING | | | | | | | | | |
| FINAL AVERAGE RATING | | | | | | | | | |
| ADJECTIVAL RATING | | | | | | | | | |
| Assessed By: | Date | Reviewed by | | Date | FINAL RATING BY | | | Date | |
| Name: | | Name: | | | | | | | |
| Position: | | Position: | | | | | | | |
| | | PMT | | | Head of Agency | | | | |