



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA



245-12-25

DEC 10 2025

DR. JOSELITO F. VILLARUZ, MD, FPPS

University President

West Visayas State University (WVSU)

Luna St., La Paz, 5000 Iloilo City



Attention: **Dr. Reymund B. Flores**
Director, University Planning and Development Office
Performance-Based Bonus (PBB) Focal Person

Dear **Dr. Villaruz**:

Pursuant to Executive Order (EO) No. 61¹ Technical Working Group (TWG) Resolution No. 2024-2² and its Annex A providing the guidelines on the filing and resolution of appeals on the grant of the FY 2023 PBB, we would like to inform you of the decision on the appeal filed by the **WVSU** regarding the results of its Final Eligibility Assessment for the FY 2023 PBB cycle.

Upon review of the justifications provided by the **WVSU** and the reassessment and/or revalidation conducted by the validating agencies concerned, the EO No. 61 TWG has rendered the following rulings on the subject appeal:

Subject of Appeal	Ruling
<i>Eligibility Criterion</i>	
Process Results	Denied
<i>Agency Accountabilities</i>	
Posting and updating of bidding documents in the Philippine Government Electronic Procurement Service	Granted
Compliance with Audit Findings and Liquidation of Cash Advances	Granted
FY 2022 Agency Procurement Compliance and Performance Indicator Results Report	Granted

¹ [Suspending the Implementation of Administrative Order No. 25 \(s. 2011\) and Executive Order No. 80 \(s. 2012\), as Amended](#) dated 3 June 2024

² [Guidelines on the Grant of the FY 2023 Performance-Based Bonus and FY 2024 Productivity Enhancement Incentive](#) dated 27 November 2024

Attachment A provides the highlights of the resolution process conducted by the EO No. 61 TWG and the validating agencies concerned. Accordingly, in line with the above resolution, we are providing you the **Revised FY 2023 Final Eligibility Assessment and PBB Agency Scorecard**, hereto enclosed as **Attachment B**.

Consistent with item 3.3 of Annex A of EO No. 61 TWG Resolution No. 2024-2, the ruling and response of the EO No. 61 TWG is **final upon issuance**.

Foregoing considered, the subject appeal is deemed **resolved**. Accordingly, the WVSU is hereby requested to publish its FY 2023 PBB Agency Scorecard in its official website.

We hope you understand our constraints.

For the EO No. 61 TWG,



LEONIDO J. PULIDO III

Assistant Secretary, Department of Budget and Management and
Alternate Representative of the Chairperson, EO No. 61 TWG

FY 2023 PERFORMANCE-BASED BONUS (PBB)
FINDINGS ON THE APPEAL ON THE GRANT OF THE FY 2023 PBB

West Visayas State University (WVSU)				
Name of Agency:	West Visayas State University (WVSU)	Appealing Agency's Justification	Validating Agency's Recommendation	EO No. 61 TWG's Ruling
<p>Subject of Appeal</p> <p><i>Eligibility Criterion</i></p> <p>Process Results</p>	<p>Anti-Red Tape Authority (ARTA)</p>	<p>The WVSU averred that for its external core service, "Issuance of Student's Records and Other Enrollment Related Documents – Transcript of Records," substantial improvements were submitted, which are as follows:</p> <ul style="list-style-type: none"> • In Terms of Documentary Requirements, no additional documents were required from the transacting public. • For the Turnaround Time or Total Process Time, the release of TOR was claimed to be expedited. • In terms of Transaction Cost, clients were not charged any extra fees. • For the "One Window Transaction," clients completed their transactions at a dedicated window, ensuring seamless service. • For the "Administrative Burden," the Registrar's Offices operated as a frontline service provider by following a straightforward and transparent procedure. • In Terms of Access to Service, the Registrar's Office was reported to have an "open-door policy" to clients. <p>As to WVSU's internal core service, the "Availability of Hospital Services on</p>	<p>The validating agency recommended denying the appeal.</p> <p>The ARTA maintained its initial assessment of WVSU's non-compliance due to the following reasons:</p> <ul style="list-style-type: none"> • For the external service, in terms of documentary requirements, the ARTA did not consider it as an improvement given that the implementation of the Board of Regents only took effect in January 2024. <p>In terms of turnaround time, the ARTA was not able to clearly ascertain the reduction in the processing time as the transaction logs fail to provide average turnaround time in FY 2023. For the transaction cost, the WVSU only provided snippets of its transaction logs, in scanned copies, thus, making it difficult for clear establishment of said reduction. As to the "open-door policy," the increase in client visits for TOR issuance cannot be clearly established due to no provision of baseline data.</p> <ul style="list-style-type: none"> • With regard to WVSU's internal service, the University failed to provide baseline 	<p>The appeal is denied. The TWG concurs with the recommendation of the validating agency.</p>

Subject of Appeal	Validating Agency	Appealing Agency's Justification	Validating Agency's Recommendation	EO No. 61 TWG's Ruling
		<p><i>Account (Employees Only) – WVSU Medical Center,</i> the standard number of steps, costs, and timelines established in the Citizen's Charter was maintained, which was also indicated in the Hospital Policy – Regulatory Standard Reference c.</p> <p>Further, the WVSU stated that the addition of a dedicated queueing line has positively impacted both internal and external clients accessing services at the Credit and Collection Section, enhancing their overall experience and efficiency. Moreover, the WVSU noted that this initiative demonstrated its commitment to improving service delivery and responding to the needs of its clientele.</p> <p>To further clarify significant improvements made in the services, WVSU provided the following changes implemented:</p> <ul style="list-style-type: none"> • In Terms of Turnaround Time, the provision of an additional frontline desk and a separate dedicated service area for WVSU employees drastically reduced turnaround time. • In terms of Access, the Credit and Collection Section of the WVSU Medical Center certified that the service made significant strides in enhancing the client experience by establishing a dedicated service area. 	<p>data against which the identified increase could have been compared to.</p> <p>As to the turnaround time, the WVSU's submitted document failed to clearly establish the average turnaround time recorded. Further, the submitted transaction logs only covered eight (8) internal clients, which was unable to substantiate the claimed 894 recorded internal clients.</p>	

Attachment A

Subject of Appeal	Validating Agency	Appealing Agency's Justification	Validating Agency's Recommendation	EO No. 61 TWG's Ruling
<p><i>Agency Accountabilities</i></p>				
<p>Posting and updating of bidding documents in the Philippine Government Electronic Procurement System (PhilGEPS)</p>	<p>Procurement Service - PhilGEPS</p>	<ul style="list-style-type: none"> For Overall Transaction Cost, no additional charge or fees were imposed to the clients for this service. <p>The WWSU stated that it had sent "letters" dated 17 February 2025 and addressed to "ASEC. ACHILLES GERARD C. BRAVO" to "AO 25 IATF TWG," specifying details on the updating of the transactions in the PhilGEPS microsite, and the justification or explanation on the same.</p> <p>Said letters provided the projects that were updated by the WWSU after the required reglementary period, as shown and reflected on the PhilGEPS Microsite.</p>	<p>The validating agency recommended granting the appeal based on the self-assessment made by the agency.</p>	<p>The appeal is deemed granted.</p>
<p>Compliance with Audit Findings and Liquidation of Cash Advances</p>	<p>Commission on Audit (COA)</p>	<p>The WWSU provided a copy of the certification issued by its resident state audit team leader, indicating that twenty-one (21) of its issued thirty-one (31), or 68% of its audit recommendations for Audit Year 2022 were fully implemented by the WWSU as of 31 December 2023.</p>	<p>The validating agency recommended granting the appeal.</p> <p>The COA Regional Office No. VI stated that before the preparation of the CY 2023 Annual Audit Report, a further validation of the prior years' audit recommendations was conducted, which resulted in an increase in the implementation to 68%, which was subsequently reflected in the report.</p>	<p>The appeal is granted. The TWG concurs with the recommendation of the validating agency.</p>
<p>FY 2022 Annual Procurement Compliance and Performance Indicator (APCPI) Results Report</p>	<p>Government Procurement Policy Board – Technical Support Office (GPPB-TSO)</p>	<p>The WWSU averred that it had emailed its FY 2022 APCPI to GPPB-TSO on 31 March 2023, and was acknowledged twice on 31 March 2023, and once on 18 April 2023.</p>	<p>The validating agency recommended granting the appeal. The GPPB-TSO noted that the submission of the following WWSU Offices was deemed compliant:</p> <ul style="list-style-type: none"> WWSU-Main Campus WWSU-Consolidated 	<p>The appeal is granted. The TWG concurs with the recommendation of the validating agency.</p>

Attachment A

Subject of Appeal	Validating Agency	Appealing Agency's Justification	Validating Agency's Recommendation	EO No. 61 TWG's Ruling
			<ul style="list-style-type: none"> • WVSU-College of Agriculture and Forestry (CAF) • WVSU-Calinog Campus • WVSU-Himamaylan • WVSU-January Campus • WVSU-Lambunao Campus • WVSU-Medical Center • WVSU-Pototan Campus <p>Further, the GPPB-TSO stated that WVSU shall be added to the Positive List on the next issuance.</p>	

-End-



INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS
(Administrative Order No. 25 S. 2011)

FY 2023 PERFORMANCE-BASED BONUS REVISED FINAL ELIGIBILITY ASSESSMENT

WEST VISAYAS STATE UNIVERSITY

FY 2023 PERFORMANCE-BASED BONUS ELIGIBILITY CRITERIA AND CONDITIONS
per the AO25 Memorandum Circular (MC) No. 2023-1

To be eligible for the FY 2023 PBB, the agency must attain a total score of at least 70 points

TABLE 1: FY 2023 PBB SCORING SYSTEM						
CRITERIA AND CONDITIONS	WEIGHT	PERFORMANCE RATING				
		1	2	3	4	5
Performance Results	5	5 points	10 points	15 points	20 points	25 points
Process Results	5	5 points	10 points	15 points	20 points	25 points
Financial Results	5	5 points	10 points	15 points	20 points	25 points
Citizen/Client Satisfaction Results	5	5 points	10 points	15 points	20 points	25 points

TABLE 2: RATING SCALE FOR PERFORMANCE RESULTS				
1	2	3	4	5
Met below 50% of performance indicators of the Congress-approved performance targets for FY 2023	Met 50% to less than 70% of performance indicators of the Congress-approved performance targets for FY 2023	Met 70% to less than 80% of performance indicators of the Congress-approved performance targets for FY 2023	Met 80% to less than 100% of performance indicators of the Congress-approved performance targets for FY 2023	Met each one or 100% of the Congress-approved performance targets for FY 2023 (all performance indicators)

TABLE 3: RATING SCALE FOR PROCESS RESULTS				
1	2	3	4	5
No substantial improvement in ease of transaction in both external core and internal services	Achieved substantial improvements to ease transactions in internal service	Achieved substantial improvements to ease transactions in external service only	Achieved substantial improvements to ease transaction in external but non-priority core service and internal service	Achieved substantial improvements to ease transaction in priority core service (external) and internal service

TABLE 4: RATING SCALE FOR FINANCIAL RESULTS				
1	2	3	4	5
Below 40% Disbursements BUR	40%-55% Disbursements BUR	55%-70% Disbursements BUR	70%-85% Disbursements BUR	85%-100% Disbursements BUR

TABLE 5: RATING SCALE FOR CITIZEN/CLIENT SATISFACTION RESULTS				
1	2	3	4	5
0% resolution and compliance rate to #8888/CCB complaints	At least 1% resolution and compliance rate to #8888/CCB complaints	At least 50% resolution and compliance rate to #8888/CCB complaints	At least 75% resolution and compliance rate if there are more than 250 tickets to #8888/CCB complaints At least 80% resolution and compliance rate for 250 or less tickets to #8888/CCB complaints	100% resolution and compliance to #8888/CCB complaints

REVISED FINAL ELIGIBILITY ASSESSMENT FOR FY 2023 PERFORMANCE-BASED BONUS

WEST VISAYAS STATE UNIVERSITY

Overall Assessment: The West Visayas State University (WVSU) achieved **65 points** and is **not eligible** for the grant of FY 2023 PBB.

A. Physical Accomplishments			
Criteria	Score	Points	Remarks
<p>1. Performance Results</p> <p>Achieved 83.33% (15 out of 18) Congress-approved performance targets for FY 2023.</p>	4	20	<p>The WVSU did not achieve the performance targets for the following three (3) indicators for FY 2023 based on the Commission on Higher Education (CHED) validation report dated September 23, 2024:</p> <ol style="list-style-type: none"> 1. Number of extension programs organized and supported consistent with the SUCs mandated and priority programs; 2. Percentage of beneficiaries who rate the training course/s and advisory services as satisfactory or higher in terms of quality and relevance. The CHED noted that only 6,061 participants were surveyed, which is less than half the total number of participants; and 3. Bed occupancy rate.
<p>2. Process Results</p> <p>No substantial improvement in ease of transaction in both external core and internal services.</p>	1	5	<p>Based on the Anti-Red Tape Authority (ARTA) validation report dated November 8, 2024, the Means of Verification (MOVs) submitted by the WVSU failed to demonstrate improvements in processing time, number of steps, costs, or requirements for its nominated external service, "Issuance of Student's Records and Other Enrollment-Related Documents (Transcript of Records)," and internal service, "Availment of Hospital Services on Account (Employees Only)."</p> <p>The ARTA noted that the submitted MOVs, including the Citizen's Charter and Board Resolution, did not substantiate improvements in any of the four (4) parameters under evaluation.</p> <p>Hence, consistent with the FY 2023 PBB Guidelines and ARTA Internal Validation Guidelines, the WVSU failed to achieve substantial improvements to ease transactions in both its nominated external and internal services.</p>
<p>3. Financial Results</p> <p>Achieved an average of 62.30% Disbursements and Earmarked Income BUR.</p>	3	15	<p>The actual accomplishment of the WVSU for Disbursements and Earmarked Income Budget Utilization Rate (BUR) was 62.30% based on the Department of Budget and Management - Region 6 report dated June 13, 2024.</p>
<p>4. Citizen/Client Satisfaction Results</p>	5	25	<p>The WVSU achieved 100% (6 out of 6) resolution and compliance rate of the complaints received through the #8888 platform for the period of January 1, 2023 to December 31,</p>

A. Physical Accomplishments			
Criteria	Score	Points	Remarks
Achieved 100% resolution and compliance rate for #8888 complaints; and no CCB complaints received.			2023, based on the Office of the President (OP) report dated May 15, 2024. In addition, the agency did not receive any complaints through the Contact Center ng Bayan (CCB) platform for the period of January 1, 2023 to December 31, 2023, based on the Civil Service Commission (CSC) report dated February 12, 2024.
Total	13	65	

B. Agency Accountabilities	Compliance Status
• Transparency Seal	Compliant
• Freedom of Information	Compliant
• Compliance to Audit Findings	Compliant
• Posting of Agency Review and Compliance Procedure (ARCP) of SALN	Compliant
• PhilGEPS Posting	Compliant
• Submission of FY 2024 Annual Procurement Plan-Common Use Supplies and Equipment (APP-CSE)	Compliant
• Submission of FY 2023 APP Non-Common Use Supplies and Equipment (APP non-CSE)	Compliant
• Posting of Indicative FY 2024 APP non-CSE	Compliant
• Submission of Results of FY 2022 Agency Procurement Compliance and Performance Indicators (APCPI) System	Compliant
• Undertaking of Early Procurement Activities (EPA) covering FY 2024 Procurement Projects	Compliant
• Designation of the Agency's Committee on Anti-Red Tape (CART)	Compliant
• Compliance with the National Competition Policy (NCP)	Not applicable
• Continuing ISO-QMS Certification or equivalent certification of at least one (1) critical frontline service or core process	Compliant
• Administered Client Satisfaction Measurement (CSM)	Non-compliant
• Report on the digitalization initiatives or digital transformation of external and internal services	Compliant

C. Eligibility of Delivery Units and Individuals/Rates

To be eligible for the FY 2023 PBB, the agency must attain a total score of at least 70 points. To be able to attain at least 70 points, the agency should achieve a performance rating of 4 in at least three (3) criteria. In such a case, while the agency will be eligible, the unit/s most responsible (including its head) for the criteria stated in Section 3.0 of MC No. 2023-1 with a performance rating of below 4 will be isolated from the grant of the FY 2023 PBB.

The unit/s most responsible (including its head) for the non-compliance with the Agency Accountabilities provided in Section 5.0 of MC No. 2023-1 will also be isolated from the grant of the FY 2023 PBB.

To be eligible for FY 2023 PBB, employees belonging to the First, Second, and Third Levels should receive a rating of at least "Very Satisfactory" based on the agency's CSC-approved Strategic Performance Management System (SPMS) or the requirement prescribed by the CESB.

For additional information, please refer to Section 6.0 (Eligibility of Delivery Units and Individuals) and Section 7.0 (Rates of the PBB) of MC No. 2023-1.

Prepared by:



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Noted by:



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ATTY. LEONIDO J. PULIDO III
Assistant Secretary, DBM and
Chair, AO25 TWG

Date: 01 October 2025

WEST VISAYAS STATE UNIVERSITY

<p>NOT ELIGIBLE</p> <p>The WVSU achieved 65 points and is Not Eligible for the grant of FY 2023 PBB.</p>	<p>PERFORMANCE RESULTS</p> <p>Achieved 83.33% (15 out of 18) Congress-approved performance targets for FY 2023.</p>	<p>PROCESS RESULTS</p> <p>No Substantial Improvement in Ease of Transaction in both external core and internal services.</p>	<p>FINANCIAL RESULTS</p> <p>Achieved an average of 62.30% Disbursements and Earmarked Income BUR.</p>	<p>CITIZEN/CLIENT SATISFACTION RESULTS</p> <p>Achieved 100% resolution and compliance of #8888 complaints; and no CCB complaints received.</p>
<p>13</p> <p>TOTAL SCORE</p>	<p>4</p> <p>SCORE</p>	<p>1</p> <p>SCORE</p>	<p>3</p> <p>SCORE</p>	<p>5</p> <p>SCORE</p>
<p>65</p> <p>TOTAL POINTS</p>	<p>20</p> <p>POINTS</p>	<p>5</p> <p>POINTS</p>	<p>15</p> <p>POINTS</p>	<p>25</p> <p>POINTS</p>

AGENCY ACCOUNTABILITY REQUIREMENTS

<p>Transparency Seal</p> <p>COMPLIANT</p>	<p>PhilGEPS Posting</p> <p>COMPLIANT</p>	<p>Sustained Compliance to Audit Findings</p> <p>COMPLIANT</p>	<p>Client Satisfaction Measurement</p> <p>NON-COMPLIANT</p>	<p>Committee on Anti-Red Tape</p> <p>COMPLIANT</p>
<p>FY 2023 APP Non-CSE</p> <p>COMPLIANT</p>	<p>FY 2024 Indicative APP Non-CSE</p> <p>COMPLIANT</p>	<p>FY 2024 APP-CSE</p> <p>COMPLIANT</p>	<p>FY 2022 APCPI</p> <p>COMPLIANT</p>	<p>Early Procurement Activities</p> <p>COMPLIANT</p>
<p>ISO-QMS Certification</p> <p>COMPLIANT</p>	<p>SALN Review and Compliance Procedure</p> <p>COMPLIANT</p>	<p>Report on Digitization</p> <p>COMPLIANT</p>	<p>Compliance with Freedom of Information</p> <p>COMPLIANT</p>	<p>Compliance with National Competition Policy</p> <p>NOT APPLICABLE</p>

