

**ANNEX B**  
**West Visayas State University - Janiuay Campus**  
**Procurement Monitoring Report - January 1 to December 31, 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this Early Procurement?	Mode of Procurement	Actual Procurement Activity													Source of Funds	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation						Remarks (Explaining changes from the APP)			
					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution/Recommending Award	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Inspection & Acceptance		Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Delivery/Completion/Acceptance (if applicable)				
50212030	Procurement of Security Services(Renewal of Contract)	Security Services	Yes	Renewal of Contract	5-Dec-24	N/A	N/A	N/A	N/A	N/A	N/A	5-Dec-24	26-Dec-24	2-Jan-25	2-Jan-25			Fund 164/101	1,109,388.00	1,109,388.00		1,109,388.00	1,109,388.00												
50203990	Supply and Delivery of Television	Procurement Office	Yes	Bidding	12-Nov-24	13-Nov-24	21-Nov-24	3-Dec-24	3-Dec-24	5-Dec-24	11-Dec-24	11-Dec-24	6-Jan-25	13-Jan-25	14-Jan-25	22-Jan-25	22-Jan-25	Fund 101	650,000.00		650,000.00	382,350.00		382,350.00	Manchie B. Lacao	13-Nov-24	13-Nov-24	13-Nov-24							
																									Hon. Paulino M. Parian	13-Nov-24	13-Nov-24	13-Nov-24							
																									Sharon Rose A. Brasileño	13-Nov-24	13-Nov-24	13-Nov-24							
50203990	Supply and Delivery of Office Supplies	Supply Office	Yes	Bidding	2-Dec-24	3-Dec-24	11-Dec-24	23-Dec-24	23-Dec-24	26-Dec-24	27-Dec-25	27-Dec-24	6-Jan-25	16-Jan-25	20-Jan-25	10-Jun-25	10-Jun-25	Fund 101	990,435.00	990,435.00		616,468.00	616,468.00		Manchie B. Lacao	4-Dec-24	4-Dec-24	4-Dec-24							
																									Hon. Paulino M. Parian	4-Dec-24	4-Dec-24	4-Dec-24							
																									Sharon Rose A. Brasileño	4-Dec-24	4-Dec-24	4-Dec-24							
50203990	Purchase of Various Supplies and Parts of Copy Printer and Office Photocopier	Supply Office	Yes	Direct Contracting	5-Dec-24	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5-Dec-24	14-Jan-25	14-Jan-25	30-May-25	30-May-25	Fund 101	294,401.57	294,401.57		294,401.57	294,401.57												
50203990	Purchase of Various Supplies and Parts of Copy Printer and Office Photocopier	Supply Office	Yes	Direct Contracting	5-Dec-24	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5-Dec-24	14-Jan-25	14-Jan-25	16-Jan-25	16-Jan-25	Fund 101	105,516.00	105,516.00		105,516.00	105,516.00												
50203990	Supply and Delivery of T-Shirt for University Week 2025	HRMO	No	NP 53.9-Small Value Procurement	7-Jan-25	10-Jan-25	N/A	14-Jan-25	14-Jan-25	14-Jan-25	14-Jan-25	14-Jan-25	14-Jan-25	14-Jan-25	15-Jan-25	15-Jan-25	23-Jan-25	23-Jan-25	Fund 164	99,850.00	99,850.00		63,350.00	63,350.00											
50299900	Food during the conduct of Training for University Days Literary and Musical Contest 2025	Cultural Affairs	No	NP 53.9-Small Value Procurement	16-Jan-25	17-Jan-25	N/A	21-Jan-25	21-Jan-25	21-Jan-25	21-Jan-25	21-Jan-25	21-Jan-25	21-Jan-25	21-Jan-25	21-Jan-25	24-Jan-25	24-Jan-25	Fund 164	91,440.00	91,440.00		91,186.00	91,186.00											
50299020	Printing of Test Booklet for WYSU-AE 2025	Registrar's Office	No	Agency to Agency	27-Feb-25	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4-Mar-25	6-Mar-25	6-Mar-25	9-Mar-25	9-Mar-25	Fund 164	73,800.00	73,800.00		73,800.00	73,800.00												
50604040	Repair of Toilet in the Finance and Cashier Area	CPPO	No	NP 53.9-Small Value Procurement	10-Mar-25	12-Mar-25	N/A	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	Fund 164	248,359.13		248,359.13	247,000.00		247,000.00											
50203990	Supply and Delivery of Medals	OSA	No	NP 53.9-Small Value Procurement	10-Mar-25	12-Mar-25	N/A	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	Fund 164	337,500.00	337,500.00		192,950.00	192,950.00												
50604050	Supply and Delivery of Tire Changer	SOIT	No	NP 53.9-Small Value Procurement	10-Mar-25	12-Mar-25	N/A	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	19-Mar-25	Fund 164	85,000.00		85,000.00	83,500.00		83,500.00											
50299020	Picture Package for Graduating Students for AY 2024-2025	DAA	No	NP 53.9-Small Value Procurement	11-Apr-25	12-Apr-25	N/A	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	Fund 164	116,160.00	116,160.00		95,040.00	95,040.00												
50299020	Printing of 28th Commencement Souvenir Program	DAA	No	NP 53.9-Small Value Procurement	11-Apr-25	12-Apr-25	N/A	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	Fund 164	52,000.00	52,000.00		40,950.00	40,950.00												
50203220	Supply and Delivery of Study Chair	Procurement Office	No	NP 53.9-Small Value Procurement	11-Apr-25	12-Apr-25	N/A	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	Fund 164	120,000.00	120,000.00		107,200.00	107,200.00												
50203210	Supply and Delivery of Electric Fans	Supply Office	No	NP 53.9-Small Value Procurement	11-Apr-25	12-Apr-25	N/A	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	21-Apr-25	Fund 164	132,000.00	132,000.00		119,400.00	119,400.00												
50203210	Supply and Delivery of IT Equipment and Peripherals	MIS	No	NP 53.9-Small Value Procurement	21-Apr-25	26-Apr-25	N/A	7-May-25	7-May-25	7-May-25	7-May-25	7-May-25	7-May-25	7-May-25	7-May-25	7-May-25	7-May-25	Fund 164	206,420.41	206,420.41		204,850.00	204,850.00												
50203990	Procurement of Diploma Jacket for the Diploma of 2025 Graduates	DAA	No	Agency to Agency	2-May-25	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2-May-25	5-May-25	5-May-25	16-May-25	16-May-25	Fund 164	105,830.00	105,830.00		105,830.00	105,830.00												
50299050	Rental for LED Wall, Lights and Sound System for Recognition and Graduation	DAA	No	NP 53.9-Small Value Procurement	2-May-25	3-May-25	N/A	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	Fund 164	200,000.00	200,000.00		148,000.00	148,000.00												
50299900	Food during Recognition and 28th Commencement Exercises o May 26-27, 2025	DAA	No	NP 53.9-Small Value Procurement	2-May-25	3-May-25	N/A	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	8-May-25	Fund 164	91,500.00	91,500.00		91,430.00	91,430.00												



